

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational*** 1. NAME OF FEDERAL AGENCY:**

National Endowment for the Humanities

2. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

45.130

CFDA TITLE:

Promotion of the Humanities Challenge Grants

*** 3. DATE RECEIVED:**

10/04/2022

SYSTEM USE ONLY*** 4. FUNDING OPPORTUNITY NUMBER:**

20220517-CHA

*** TITLE:**

Infrastructure and Capacity Building Challenge Grants

5. APPLICANT INFORMATION*** a. Legal Name:**

Jones Library

b. Address:*** Street1:**

43 Amity Street

Street2:*** City:**

Amherst

County/Parish:*** State:**

MA: Massachusetts

Province:*** Country:**

USA: UNITED STATES

*** Zip/Postal Code:**

01002-2285

c. Web Address:

http:// joneslibrary.org

*** d. Type of Applicant: Select Applicant Type Code(s):**

M: Nonprofit with 501C3 IRS Status (Other than Instit

Type of Applicant:**Type of Applicant:***** Other (specify):***** e. Employer/Taxpayer Identification Number (EIN/TIN):**

04-2104358

*** f. UEI:**

KDU5C912JFM6

*** g. Congressional District of Applicant:**

MA-002

6. PROJECT INFORMATION*** a. Project Title:**

Jones Library Humanities Center

*** b. Project Description:**

The Jones Library Humanities Center will highlight artifacts of Amherst history that are representative of our diverse population, create engaging exhibits that make local history artifacts more visible and accessible and provide space for programs that bring the community together. Located on the ground floor of the renovated and expanded Jones Library, the Humanities Center will include: additional, fully climate-controlled collection space for the historical and literary materials housed in our Special Collections; ADA & general public access to our Special Collections; new Special Collections Exhibit space, including permanent Civil War Tablets Exhibit; new exhibit space for our Burnett Art Gallery; and additional, flexible program space for internal and community-based humanities programming.

c. Proposed Project: * Start Date: 07/01/2023 *** End Date:** 06/30/2026

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational		
7. PROJECT DIRECTOR		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Ginny"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Hamilton"/>		Suffix: <input type="text"/>
* Title: <input type="text" value="Campaign Manager"/>		* Email: <input type="text" value="manager@joneslibrarycapitalcampaign.org"/>
* Telephone Number: <input type="text" value="413-570-0436"/>		Fax Number: <input type="text"/>
* Street1: <input type="text" value="43 Amity Street"/>		Street2: <input type="text"/>
* City: <input type="text" value="Amherst"/>		County/Parish: <input type="text"/>
* State: <input type="text" value="MA: Massachusetts"/>		Province: <input type="text"/>
* Country: <input type="text" value="USA: UNITED STATES"/>		* Zip/Postal Code: <input type="text" value="01002-2285"/>
8. PRIMARY CONTACT/GRANTS ADMINISTRATOR		
<input type="checkbox"/> Same as Project Director (skip to item 9):		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Sharon"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Sharry"/>		Suffix: <input type="text"/>
* Title: <input type="text" value="Library Director"/>		* Email: <input type="text" value="sharrys@joneslibrary.org"/>
* Telephone Number: <input type="text" value="4132593106"/>		Fax Number: <input type="text" value="413-256-4096"/>
* Street1: <input type="text" value="43 Amity Street"/>		Street2: <input type="text"/>
* City: <input type="text" value="Amherst"/>		County/Parish: <input type="text"/>
* State: <input type="text" value="MA: Massachusetts"/>		Province: <input type="text"/>
* Country: <input type="text" value="USA: UNITED STATES"/>		* Zip/Postal Code: <input type="text" value="01002-2285"/>

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational

9. * By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties (U.S. Code, Title 18, Section 1001)

** I Agree ☒

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

AUTHORIZED REPRESENTATIVE

Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Sharon"/>	Middle Name: <input type="text" value="Jones"/>
* Last Name: <input type="text" value="Sharry"/>		Suffix: <input type="text"/>
* Title: <input type="text" value="Library Director"/>		* Email: <input type="text" value="sharrys@joneslibrary.org"/>
* Telephone Number: <input type="text" value="4132593106"/>		Fax Number: <input type="text" value="413-256-4096"/>
* Signature of Authorized Representative: <input type="text" value="Sharon A Sharry"/>		* Date Signed: <input type="text" value="10/04/2022"/>

Supplementary Cover Sheet for NEH Grant Programs

1. Project Director	Major Field of Study	Social Science: Sociology
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2. Institution Information	Type	1330: University
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3. Project Funding	
Outright Funds	0.00
Federal Match	1,000,000.00
Total from NEH	1,000,000.00
Cost Sharing	4,000,000.00
Total Project Costs	5,000,000.00

4. Application Information	
Will this proposal be submitted to another NEH division, government agency, or private entity for funding?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If yes, please explain where and when: <div></div>
Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Supplement
	If supplement, list current grant number(s). <div></div>
Primary project discipline	Interdisciplinary: General
Secondary project discipline (optional)	History: General
Tertiary project discipline (optional)	Literature: General

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 227,000.00	\$	\$ 227,000.00
2. Land, structures, rights-of-way, appraisals, etc.	\$	\$	\$
3. Relocation expenses and payments	\$ 195,000.00	\$	\$ 195,000.00
4. Architectural and engineering fees	\$	\$	\$
5. Other architectural and engineering fees	\$	\$	\$
6. Project inspection fees	\$	\$	\$
7. Site work	\$	\$	\$
8. Demolition and removal	\$ 330,390.00	\$	\$ 330,390.00
9. Construction	\$ 4,247,610.00	\$	\$ 4,247,610.00
10. Equipment	\$	\$	\$
11. Miscellaneous	\$	\$	\$
12. SUBTOTAL (sum of lines 1-11)	\$ 5,000,000.00	\$	\$ 5,000,000.00
13. Contingencies	\$	\$	\$
14. SUBTOTAL	\$ 5,000,000.00	\$	\$ 5,000,000.00
15. Project (program) income	\$	\$	\$
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 5,000,000.00	\$	\$ 5,000,000.00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X 20 % Enter the resulting Federal share.			\$ 1,000,000.00

Project/Performance Site Location(s)

Project/Performance Site Primary Location

☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name: Jones Library

UEI: KDU5C912JFM6

* Street1: 43 Amity Street

Street2:

* City: Amherst

County:

* State: MA: Massachusetts

Province:

* Country: USA: UNITED STATES

* ZIP / Postal Code: 01002-2285

* Project/ Performance Site Congressional District: MA-002

Project/Performance Site Location 1

☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

UEI:

* Street1:

Street2:

* City:

County:

* State:

Province:

* Country: USA: UNITED STATES

* ZIP / Postal Code:

* Project/ Performance Site Congressional District:

Additional Location(s)

Add Attachment

Delete Attachment

View Attachment

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	1234-Narrative Amherst MA Jon	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	1235-Justification Amherst MA	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	1236-Work Plan Amherst MA Jon	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	1237-Profile Amherst MA Jones	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	1238-Resumes Amherst MA Jones	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	1239-Letters Amherst MA Jones	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	1240-Design Amherst MA Jones	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	1241-Site Amherst MA Jones Li	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	1242-Documentation Amherst MA	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

Introductory Statement

The Jones Library (the Library) is one of Amherst's iconic buildings, located at the town's very center, and historically significant both for its architecture and its unique Special Collections, with one of the world's finest Emily Dickinson collections. It is the most intensively used library in Western Massachusetts, with hundreds of thousands of visitors each year. The entire present structure, consisting of the original 1928 building and a 1993 addition, is desperately in need of repair and renovation. The main quarters for the current Special Collections are located on the third floor of the present building, but because of space limitations, its collections are also spread in several other locations in the building, without climate-control or special security.

The Library seeks a \$1million Infrastructure and Capacity Building Challenge Grant, which we will match 4:1 through our robust Capital Campaign efforts, to help renovate and expand its current 48,000 sq ft facility into a 63,000 sq ft fully accessible modern facility that meets the library needs of a 21st Century community while preserving our historic building. Specifically, the Grant will be used to create a Humanities Center on the ground floor of the Library, including:

- Additional, fully climate-controlled collection space for the historical and literary materials housed in our Special Collections;
- ADA & general public access to our Special Collections;
- New Special Collections Exhibit space, including permanent Civil War Tablets Exhibit;
- New exhibit space for our Burnett Art Gallery;
- Additional, flexible program space for internal and community-based humanities programming.

The mission of the Jones Library is to be a community hub to a diverse population of Amherst residents, where books are celebrated, and all members of the community can enhance their educational, cultural, and lifelong learning pursuits. As part of this mission, the Library works to provide outstanding collections and programming that spark understanding of all subjects within the humanities. Amherst's population is 39,263, and our audience includes everyone from children to seniors. The goal of the Humanities Center is to create a facility that can serve broader audiences with these collections and programs. From creating engaging exhibits from our Special Collections that make local history artifacts more visible and accessible to young people to providing space for large events like our *On the Same Page* Reading Program that bring the community together, the Humanities Center will allow the Library's humanities collections and programs to reach more people locally, regionally, nationally and even internationally.

The Humanities Center will include spaces that will bring audiences to the Library in traditional and new ways. New flexible small meeting rooms as well as a large 200 seat Meeting Room will create opportunities for Library humanities programming as well as annual presentations, performances and lectures by community partners such as the Emily Dickinson Museum, the Amherst Cinema and local bookstores. The enhanced Burnett Art Gallery, the Special Collections Reading Room and Special Collections Exhibition Gallery will present a broad array of changing exhibitions that will contribute to attracting visitors and enable Special Collections to vastly increase access to its world class archives. These purpose-built spaces will also enable the Library to serve more effectively as the fulcrum for broader community-wide humanities events such as Poetry and Art Walks, the Juneteenth celebration, and more.

There is a shortage of space in Amherst in which community groups can hold programs. Along with the Library's new gender-neutral restrooms, the program and exhibit spaces in the Humanities Center will be available for use by the public after hours. Partner organizations such as Ancestral Bridges and the Emily Dickinson Museum will use a key-card system for access on evenings and Sundays, increasing opportunities to engage with the Humanities even when the Library is closed.

The renovation and expansion project has been planned so that the outcomes and benefits of the Humanities Center will be sustainable environmentally and economically. Superior sightlines and operating characteristics will allow existing staff to serve patrons better by being more visible and outward facing. Additionally, a detailed and intensive sustainability study concluded that, despite the increase in size, the energy savings from the proposed state-of-the-art environmental measures will reduce the utility costs of the building, making it one of the greenest buildings in the Town, one of the most energy efficient public libraries in Massachusetts, and a model for green libraries nationwide.

Humanities Significance and Audience

Institution, Governance, & Audience The Jones Library, Inc., made up of the Jones, North Amherst, and Munson Memorial Libraries, is the public library system for the Town of Amherst, Massachusetts. The System is overseen by a six-member elected Board of Trustees. The Trustees hire the Library Director, who is responsible for all aspects of the System's operations and services. The Library System is funded annually through a town appropriation, a draw from its endowment, State Aid, grants, and donations from the Friends of the Jones Libraries non-profit organization.

Built in 1928 and expanded in 1993, the current 48,000 sf Jones Library building is essential to the Central Amherst National Historic District and Downtown Amherst Cultural District. The Jones is the most intensively used library in Western Massachusetts (and the 22nd busiest in the state) with 227,971 visitors and 13,000 program attendees in 2019, the most recent pre-Covid year.

Amherst's population is 39,263. With 33% of this population living below the poverty line, the Jones Library is a critical resource for low-income residents. Amherst's public-school population is 12% African American, 11% Asian, 23% Latinx, 46% White and 8% Multi-race. 26% of students speak a first language other than English, most commonly Spanish, Portuguese, Arabic and Chinese. The Latinx population is Amherst's fastest growing racial/ethnic group. In addition to considerable collections of books in both Chinese and Spanish, the Library's award-winning ESL program plays a vital community role, providing instruction and community connections for 2,500 participants yearly.

Humanities Significance With materials of local, national, and international importance, The Jones Library Special Collections is the place to discover the history and literary heritage of Amherst and the surrounding Pioneer Valley. Most celebrated for our extensive Emily Dickinson and Robert Frost Collections, we also hold the renowned Clifton Johnson Collection and original documents from members of Shays Rebellion. Researchers come from all over the world to use our holdings – over 600 per year. We provide in-house programs for school groups on life in Amherst during the late 1800s using diaries and letters in the Collections, host lectures and discussions and lead historical walking tours of downtown Amherst. Patrons use our Collections to research stories of homes, neighborhoods, and early institutions. Town records tell everything from who in Amherst owned slaves in the 1700s to how many cows Emily Dickinson's father owned in 1867 (the answer is 2).

Humanities Programming Beyond holdings, the Jones Library offers a diverse range of humanities programs such as our *On the Same Page* annual community read. This series includes topical programming, book discussions, and an author event as we explore the selected title. Many hundreds of people participate in this annual humanities event, which recently has featured *Call Me American* by Abdi Nor Iftin; *Station Eleven* by Emily St. John Mandel (partner in the NEA Big Read: Pocumtuck Valley); and *How to Make a Slave & Other Essays* by Gerald Walker. For the majority of the 10 annual community reads, the Library has hosted the author at a free culmination event at the middle school auditorium because we cannot physically accommodate an event of this scale. The Humanities Center will enable the Jones Library to host such programming within our own building.

The Library's myriad of programs already introduce annually some 7,000 of the Town's youngest residents to Amherst's culture. For example, for 45 years the Library has hosted an annual Children's Music Series during the depths of our New England winter. Teens are engaged in the humanities as

creators. For instance, the teen Zine Club produces collaborative zines on different themes, which so far have included LGBTQ+ Pride, Music, Tabletop & RPG games, and more.

Grant support has enabled the Library to bring even more diversity to our humanities programming. In 2013, the Bridging Cultures Bookshelf: Muslim Journeys grant from the NEH/ALA led patrons to explore Muslim art, architecture, literature, and faith through a series of programs and scholar-led discussions. In 2019, the Coming to America Reading Groups for Public Libraries grant from the Yiddish Book Center provided resources to explore immigrant literature, the culture depicted, along with participants' experiences. A Film & Discussion series called Coming Together and co-hosted by local community organization of the same name ran from 2016 – 2020. Providing a valuable opportunity for exploring issues of race, these events frequently filled our current meeting room to capacity. [Please see Attachments 4 & 10 for more examples of these and other Humanities programs.]

Building Conditions In 2014, The Trustees began an extensive public planning process to identify current and future needs. They found our beloved building in need of urgent preservation and modernization. Rife with physical access barriers, shortage of programming space, failing systems, and unsafe conditions for staff, patrons, and materials, existing conditions prevented the Library from fully meeting community needs. The leaking atrium threatens building integrity despite repeated repair attempts. The obsolete heating and cooling system leaks onto irreplaceable Special Collections. Children's activities are crammed into small rooms and teens are scattered throughout the building with no central place for their unique needs. Public computers are frequently completely occupied. ESL students are tutored at tables, in upstairs corners, even in stairwells. Each year, more than 1,000 programs convene in outdated and dilapidated rooms. Special Collections can't keep all its world-renowned holdings under climate-controlled and secure conditions, much less accept the additions it is regularly offered.

The Jones Library Building Project To solve the problems, the Trustees are working with the Town and the MA Board of Library Commissioners (MBLC) to expand and renovate. The \$46.4 million Jones Library Building Project protects and preserves Amherst history by restoring the original 1928 building and reopening parts of its unique interior currently not open to the public; expands to 63,000 SF providing the physical capacity and flexibility to increase programming; and safeguards our Library's irreplaceable Special Collections with appropriate security and climate control. Universal design accessibility and upgrades to antiquated infrastructure vastly improve access to a wide range of programs, educational and recreational materials, instruments, databases. And of course, books.

The Proposed Jones Library Humanities Center The Jones Library Building Project includes the creation of the Jones Library Humanities Center. This ground floor, fully accessible space will be available for use by the public after hours, increasing accessibility to the Humanities. The Humanities Center will encompass the Special Collections Archives, Reading Room, and Exhibit Room, along with the Civil War Tablets Exhibit Room, Burnett Art Gallery, the Woodbury Room (large conference room), a new mid-size meeting room, as well as new gender-neutral restrooms. The Humanities Center will also include workspace for Special Collections staff. [See floor plans in Attachment 7.]

The Humanities Center will provide a prominent, safe, sophisticated, and accessible space for our Town's unique marble Civil War Tablets, which have been in storage for almost 25 years. The Tablets, each weighing 600+ pounds, feature the names of over 300 Amherst area soldiers who served in the Union Forces. Of note are 4 African American brothers who served in the 54th MA Volunteer Regiment and were among the troops to arrive in Texas in 1865 to enforce the Emancipation Proclamation. Many of Amherst's African American and Afro-indigenous family histories predate the Declaration of Independence, yet this will be the first time that Black and indigenous Amherst residents will be permanently recognized and normalized as part of Amherst history, not a footnote recognized only on dedicated days or months.

Benefits of the Jones Library Humanities Center For many reasons, this project is essential to humanities programming for all ages in the Pioneer Valley. Designed to be both a scholarly research center and a popular reading and exhibit space for the general public, the new Special Collections facility will protect the Collections with appropriate security and climate control features. Expanded storage will allow our collections to grow, reflecting a more accurate representation of the culturally and ethnically diverse history of Amherst and the surrounding communities, and promoting new partnerships with local community organizations like Ancestral Bridges. By providing dedicated space for the Civil War Tablets and rotating exhibits, the Humanities Center will make unique artifacts of Amherst history accessible to the public. The Burnett Art Gallery, which offers monthly exhibits by local artists and whose purpose is to provide a place where community artists and crafts people can show their work, will also be featured in a more prominent location in the Library. The new facility will substantially increase collaborative workspaces and program rooms available for the communal activities that are so important to civic life. Simplifying the Library's layout will allow it to welcome those for whom Amherst's unique library culture is unfamiliar and who find the present facility an impenetrable warren of nooks and crannies. And the fact that the completed building will be fully accessible to those with mobility impairments ensures that everyone who wants to come into the Library will be able to do so.

Long-term Impact and Institutional Commitment

Creating the Humanities Center restores and expands the physical space for humanities collections, programs, and activities. Part of the larger Jones Library Building Project, the Humanities Center will help to achieve the following long-term goals, from the current Strategic Plan.

The mission of the Jones Library is to be a community hub to a diverse population of Amherst residents, where books are celebrated, and all members of the community can enhance their educational, cultural, and lifelong learning pursuits. The proposed Humanities Center directly aligns with this mission by creating an expanded, climate-controlled space to house Special Collections, a Special Collections reading room, a Special Collections exhibit space including a new Civil War Tablet Exhibit Room, a large meeting room, a mid-size meeting room and an enhanced Burnett Art Gallery space. These improvements will support the Library's ability to increase the number and diversity of humanities programs, lectures, concerts, films, art exhibits and other resources we offer to enhance educational, cultural and lifelong learning pursuits for residents and visitors. With the additional space, more people will attend programs as we will now be able to provide simultaneous programming and after-hours programming. And more people will want to attend--as these numbers from recently renovated and expanded libraries demonstrate, new buildings positively impact program attendance.

Program Attendance, per MA Board of Library Commissioners	Pre-construction	Post-construction	Percent increase
Shrewsbury Public Library,	8,511	14,654	72%
South Hadley Public Library	2,802	7,856	180%
Athol Public Library	5,792	10,108	75%

The Vision Statement of the Library's Strategic Plan states that "Special Collections, which includes works by Robert Frost and Emily Dickinson, will draw people from all over the world, helping to ensure a vibrant business community." The project furthers this vision, as our larger and updated exhibit areas and reading room will attract fans and scholars alike. More critically, the project will give us space to add new materials to our Special Collections. The Library is currently unable to accept materials we are offered. This is especially problematic for local history. The Amherst community has grown significantly more diverse; with the new space added by the project, we will be

able to collect materials that reflect our multicultural populace so that our collection more accurately preserves our community's full history.

This aligns with the work of the Library's Equity, Justice and Inclusion Subcommittee (EJI), to "ensure that the Library serves the community in a manner where diversity thrives, inclusion and belonging is the norm, and equity in all its forms is a guiding principle." Expanding our Special Collection's local history materials will engage and serve communities of color who have been historically underserved and marginalized. Furthermore, creating a prominent and permanent exhibit space for residents and visitors to experience the Civil War Tablets helps the Library achieve another goal for our work in the humanities that is expressed in our Strategic Plan: to **"Honor Amherst's rich history through preservation, sharing, and promotion of the Special Collections."**

Providing "a welcoming environment for and full engagement of all Amherst residents, from youth through seniors" is a central piece of the Library's Strategic Plan. The proposed Humanities Center is part of the larger Jones Library Building Project that will turn the current 48,000 sq ft inaccessible, warren-like space into a 63,000 sq ft fully accessible modernized facility. In addition to increasing the space available for our humanities and other collections, the collection areas are being designed to allow staff to create displays that facilitate patron access to and engagement with the materials. Natural light and comfortable, safe seating will make people want to spend time in the library; clear staff sight lines will ensure that help is easily available. Together, these elements create a warm and welcoming environment and inspire all ages to engage with our humanities materials and programs.

Our institutional commitment to the project is clearly stated in our Strategic Plan: **Secure necessary funding for expansion/renovations of the Jones Library building. Expand funding through the Town of Amherst's appropriations, The Jones Library, Inc., the Library's Annual Fund, Capital Fund, Planned Giving program, Sammys and new resources.** This commitment is demonstrated by the project's long history, which began twelve years ago with a staff assessment of safety concerns and the space challenges that both the original 1928 building and the 1993 addition posed for the Library's programmatic needs. Our team has remained committed, successfully marshalling the project through political channels and achieving impressive early fundraising success, even during the pandemic.

Partners for the larger Jones Library Building Project are both appropriate and committed. The MBLC awarded Amherst its largest grant through a competitive and comprehensive grant process, described in Section 3. Following a Town Council vote of 10-2-1, the Town of Amherst has committed funds to and extensive town resources for the Building Committee. 65% of Amherst voters confirmed Town Council's decision to fully fund the project. Our many community partners, including the Eric Carle Museum, the Amherst Historical Society & Museum, the Emily Dickinson Museum, the Amherst Business Improvement District, The Yiddish Book Center, and the Amherst Area Chamber of Commerce, are strong supporters of the Jones Library Building Project, recognizing how the renovation and expansion will strengthen our ability to collaborate on humanities programming. Creating permanent exhibition space for Amherst's Civil War Tablets fulfills a longstanding goal of the Town and community organization Ancestral Bridges. [See the letters in Attachment 6 for details on partnerships.]

Capital Project Planning and Activities

Activities Supported by the Challenge Grant The NEH Challenge Grant will create the Jones Library Humanities Center on the ground floor of the renovated and expanded Jones Library. The Humanities Center and the larger Jones Library Building Project of which it is a part are led by Colliers International and Finegold Alexander Architects (FAA) in accordance with grant requirements by the MBLC. Project timelines will coincide with NEH grant timelines such that NEH funds and the NEH matching components of the comprehensive capital campaign underway will support the Construction, Move, and Closeout processes as well as the temporary location for programming and special collections storage and a portion of fundraising expenses. [See Attachment 3 Workplan and Attachment 2 Justification]

Project History and Planning to Date Planning for the larger Library renovation and expansion project began twelve years ago with a staff assessment of safety concerns and the space challenges that both the original 1928 building and the 1993 addition posed for the programmatic needs of the Library. In 2012, a space planning exercise by the Massachusetts Library System confirmed that simple reconfiguration would not meet those needs. In 2014, the Library received a planning grant from the MBLC. Supplemented by Town funds, the Trustees formed a Feasibility Committee which prepared an itemization of all activities to be conducted in the building, assigning space needs to each using the Wisconsin Standards and selected Colliers International as Owner's Project Manager (OPM) to help conduct a site analysis to confirm that the present site is the most appropriate.

In 2016, the Boston architectural firm Finegold Alexander Architects (FAA) was selected to prepare a schematic design and cost estimate to meet program space needs, as required prior to applying for a MBLC construction grant. This design was thoroughly vetted at numerous public presentations. In 2017, after submitting a 526-page application, the MBLC announced that the Jones Library was 9th on the list to receive an award of \$13.5 million (the largest in the MBLC's history) toward the then-estimated \$35.6 million total cost, conditioned on the Town bonding the full amount. The 2020 pandemic caused the MBLC to pause all grantmaking for a year.

Meanwhile, the plans kept evolving with changes recommended by the MBLC as well as by a Sustainability Committee convened to respond to the Town's interest in energy conservation. The Committee's recommendations, adopted by the Library Trustees, will make the Library one of the most climate-friendly buildings in Amherst, adding \$650,000 to the cost estimate. In preparation for the Town Council's deliberations, the Trustees obtained detailed cost estimates for only repairing the present building and bringing it into compliance with applicable accessibility codes, demonstrating that the proposed renovated and expanded facility would cost no more than essential repairs alone.

On April 5, 2021, Amherst Town Council voted 10-2-1 to commit to its share of the cost. Opponents launched a petition for a town-wide vote to overturn the Council's decision, then disputed in court the petition certification process. To eliminate further delays, Town Council called for such a referendum on November 2, 2021. Again, the merits of the project were widely discussed during the ensuing campaign, and 65% of voters definitively approved the Council's decision to move forward with the Library renovation and expansion.

Capital Planning for Construction and Funding The Jones Library Building Committee (JLBC), guided by Colliers and FAA has established a detailed schedule for the project, as displayed in the Work Plan [Attachment 3], including Design, Bidding, Construction, Move Activity, FF&E, Occupancy, and Closeout. Currently in the Design Development phase, detailed planning and schematic design documents are available in Attachment 7.

Led by highly experienced co-chairs, the Jones Library Capital Campaign (JLCC) has mapped a fund development plan parallel to design and construction phases, such that gift intentions can be fulfilled over time. Capital Campaign plans are detailed in Section 4 of this narrative as well as in the Work Plan and illustrated with collateral examples in Attachment 10. All parties involved (MBLC, Town, Trustees, JLBC and JLCC) are aware of current escalations in construction costs, and have made careful arrangements for periodic, detailed updating of cost estimates and plan adjustments leading to the bidding process in winter of 2023-24.

Historic Preservation Requirements The Jones Library Building Project will comply with Section 106 and NEPA requirements, and work with our SHPO, the MA Historical Commission. We will not start physical work on the project until the completion of NEH's compliance reviews. In fact, the restoration of a large portion of the original 1928 building, a contributor to the Central Amherst National Historic District and the recipient of past historic preservation funding from the Town, is an important component of the overall project. A significant portion of the outside financing for the full project is proposed from the sale of Historic Tax Credits. Given this, the approval of the Town's Historic Commission and the

MA Historical Commission represent more than regulatory compliance. Epsilon Associates, a consulting firm with extensive experience obtaining such credits, has been working with the project since before its approval by the Town Council. A Historic Structure Report has been completed, and preliminary notice given to both the local and state Commissions. The OPM and FAA (which has had substantial experience in historic preservation), together with Epsilon, the Library Director and Town officials, are shepherding the project through this approval process. One example of the careful attention to the importance of the historic preservation aspects of the project has been to revise the schematic design to provide dedicated exhibition space for the Civil War Tablets described above, in response to considerable interest by African American residents of Amherst.

Federal Requirements The Project will comply with the Davis-Bacon Act, the Build America, Buy America Act, NEPA, and any other federal requirements.

Financial Capacity and Fundraising

Historic Precedence and Robust Capacity to Succeed The Jones Library has a long lineage of philanthropic support that extends to this day. Harkening back 110 years, Samuel Minot Jones' 1912 bequest funded the current Library building, which opened almost 100 years ago, in 1928, and established the endowment which funded Library operations for its first 50-odd years. Currently, three quarters of the Jones Library's \$2.7 million operating budget is supplied by Town funding, with the balance from an allocation from the endowment, grants, and gifts.

In 1997, alongside the non-profit Friends of the Jones Libraries, the Library began an annual fund to revive and broaden giving to support Library programming. In 2014, the Library and the Friends established the Sammys Awards as the signature fund and fun-raising event. Anticipating this capital campaign, in 2018, the Trustees agreed in writing to consolidate all fundraising under the Friends. The Friends immediately began to dramatically expand the Annual Fund to create a fundraising constituency adequate for such a campaign. Receipts for the Friends for the fiscal year ending 6/30/18 were \$21,000. For the year ending 6/30/22, Annual Fund receipts were \$142,460, and with capital campaign gifts, total receipts exceeded \$1 million.

Prior to the Town Council's April 2021 vote to authorize funding for the Jones Library Building Project, an 18-person Capital Campaign Committee formed to persuade the Council that the fundraising component of the financing was feasible. Co-chaired by Lee Edwards, former Dean of the College of Arts and Humanities of UMass Amherst, and Kent W. Faerber, former Chief Advancement Officer of Amherst College and former President of the Community Foundation of Western Massachusetts, this initial donor drive secured 94 statements of intention for gifts totaling \$1.1 million, despite the fact that it was not able to assure prospective donors that the project would go forward.

Fundraising Strategy and Timeline This Capital Campaign Committee, on behalf of the Friends, is organizing a robust capital fundraising effort. We've hired an experienced Campaign Manager as well as two local fundraising consultants with extensive expertise with similar library projects and area major donors. A locally based, international design firm has created materials. [Please see the campaign brochure included in Attachment 10.] The campaign website is scheduled to launch in Fall 2022.

We've undertaken a comprehensive prospect identification process and begun the cultivation and solicitation of 250 major gifts prospects (\$10K and above). This quiet phase of the campaign will continue through 2023. A wider solicitation process will follow groundbreaking and continue throughout 2024 until the required amount is secured, including gifts in response to a NEH Challenge grant. Planned events include a humanities-themed celebrity performance and reception in April 2023 in addition to a groundbreaking celebration and a grand re-opening celebration. [Please see the campaign gift table included in Attachment 10.]

The Trustees have approved preliminary naming opportunities, which will be confirmed in coordination

with final architectural plans in 2023. Potential institutional and individual major donors will be approached with naming opportunities, once finalized. Naming opportunities will include components of the Humanities Center and thus will be aided greatly by a NEH Challenge grant. By current estimates, naming opportunities for Humanities Center features may result in over \$1 million in contributions.

We have identified additional non-federal funding prospects, including foundations and state funds both for the Humanities Center as well as the larger Building Project. Local legislators have been extremely supportive of these efforts and continue to pursue state appropriations for distinct project components as well as to address the COVID-related cost escalations faced by twelve MA libraries, including Amherst.

Financing for the Jones Library Building Project The Humanities Center is one area of a considerably larger Library renovation and expansion. Anchor funding for the Building Project comes from the Town of Amherst (\$15.8 million) and the MA Board of Library Commissioners (\$13.8 million). Both commitments are conditioned upon raising the remaining costs from other sources.

Toward this end, the Jones Library Capital Campaign is working to secure the additional funds needed through institutional support, historic tax credits, business contributions, and individual gifts of all sizes. First through a quiet major donor campaign and later more publicly, the Capital Campaign Committee will solicit donors at all levels to join in this historic effort to revitalize what is surely one of the most important components of Amherst's civic infrastructure.

To date, the Capital Campaign has raised just under \$1.9 million from 177 individual donors along with:

- \$46,000 grant awarded and received from the Frank Stanley Beveridge Foundation;
- \$200,000 grant awarded from the MA Cultural Facilities Fund;
- \$50,000 grant awarded from the MA FY23 budget;
- \$1 million grant awarded from the Amherst Community Preservation Act fund.

Total Capital Campaign receipts to date total over \$3.1 million, representing just under half of the original target of \$6.6 million before cost escalations increased the goal. Originally, Town and MBLC commitments accounted for 82% of total project cost of \$36.6 million. However, pandemic-related delays and inflation have increased costs to \$46.4 million as of August 2022 reconciled cost estimates. This once-in-a-century cost escalation makes the incentive provided by the NEH Challenge Grant even more compelling for completing this well planned and much needed project.

As Amherst's largest civic infrastructure initiative in thirty years, the Jones Library Building Project is notable for the partnership of political will, state and local government support, and private giving that makes it possible. The Jones Library Capital Campaign is an essential component of that partnership, and an opportunity for individuals and institutions to work together to secure the future of our Library and the vitality of our Town.

Project and Fundraising Personnel

The following specialists, consultants, contractors, staff and volunteers comprise the Jones Library Building Project and Capital Campaign Teams. With the exception of the open staff position of Head of Special Collections at the Jones Library, all named are active participants in the project.

Specialist Consultants and Contractors

Ellen Anselone, Vice President, Finegold Alexander Architects, Under Contract, Architect with 37 years of experience. Lead project architect, responsible for leading the Design Development and Construction Documents phases of the project; manages the General Contractor contract; provides final reports and record drawings.

Tony Hsiao, Director of Design, Finegold Alexander Architects, Under Contract, Architect also with 37 years of experience and a deep sensitivity to the historic nature of projects. Responsible for completing

designs, specifications, and renderings; provides designer services during construction.

Ken Guyette, Senior Director, Colliers, Under Contract, Project Manager with 25 years of experience, the Jones Library is his 7th Library project. Responsible for facilitating project-related meetings, managing the project budget, overseeing all phases of construction, complying with the MBLC's requirements, and managing the occupancy and close-out phases of the project.

Douglas J. Kelleher, Preservation Consultant, Epsilon Associates, Under Contract, Consultant respected and trusted in the historic preservation field with a unique understanding of preservation standards, regulatory requirements, and agency expectations. Successfully completed hundreds of preservation projects involving State and Federal Historic Tax Credits.

The Jones Library Staff

Sharon Sharry, Library Director with 23 years of Director experience, including 11 years at the Jones Library. Responsible for maintaining open lines of communication between the MBLC, OPM, Building Committee, architects, Town Council, Library Trustees, staff, Friends of the Library, Capital Campaign Committee, and the public; ensures functionality of new building remains primary focus of project.

George Hicks-Richards, Building Maintenance Supervisor with 14 years of experience at the Jones Library, 32 years of experience managing physical plants and facilities. Responsible for advocating for and advising on the interior and exterior maintenance needs of the new facility.

Head of Special Collections, staff search in process, anticipated to be filled by end of 2022, in advance of the grant period. Responsible for advocating for and advising on the needs of the Special Collections department including the need to take special care of irreplaceable historic materials.

The Jones Library Capital Campaign Staff, Consultants, and Volunteer Leadership

Lee Edwards, Trustee of the Jones Library, Chair of Trustees Development Committee, Member of Trustees Budget Committee, Co-Chair, Capital Campaign Committee. Former Dean of the College of Arts and Humanities of UMass Amherst. As co-chair, overall responsibility for the Capital Campaign.

Kent W. Faerber, Co-Chair, Capital Campaign Committee, Friends of the Jones Libraries, Volunteer with 32 years of professional fundraising experience. Lead volunteer on Jones Library Building Project since 2014. As co-chair, overall responsibility for the Capital Campaign.

Matthew Blumenfeld and Claudia Canale-Parola, Principals, Financial Development Agency, Under Contract, Fund Raising Counsel with 34 years of experience including successful capital campaigns for 25 library building projects. Responsible for grants and historic tax credit applications.

Nancy Reeves, Fund Raising Consultant, Under Contract, Fund Raising Consultant with 30+ years of experience specializing in Capital Campaigns. Responsible for consulting and assistance to The Jones Library Capital Campaign in soliciting major gifts.

Ginny Hamilton, Campaign Manager, Employed by the Friends of the Jones Library to manage all aspects of the Capital Campaign. 30+ years campaign advocacy experience. Varied fund development experience including public, corporate and foundation grants, major donor solicitation, and events.

Deliverables, Outcomes, and Sustainability

Deliverables The deliverables on this project will be a fully renovated, expanded and modernized Jones Library with vastly expanded programming, collection, presentation and gathering spaces for the humanities. Creating the Humanities Center will enable the Library to provide multiple programs simultaneously, and better fulfill our role as the central hub of humanities activities, facilitating expansion of Library programming and program collaboration between the Jones and other humanities organizations. In addition, the expansion will facilitate stronger interaction between patrons and the humanities collections – by making the collections more accessible and visible – and allowing for

changing displays of materials to enhance the patron browsing and borrowing experience.

Outcome: Increased numbers of programs and program attendance. Evidence from similar library expansion projects in Massachusetts demonstrate that physical expansion and modernization lead to vastly increased patronage particularly with respect to programs. [See chart on page 4 above.]

Outcome: More diversity in program attendance and library usage. By providing dedicated space for Amherst's Civil War Tablets as well as for rotating special collections exhibits, the Humanities Center will highlight artifacts of Amherst history that are representative of our diverse population. Expanded programming space will enhance our partnership with schools to create welcoming spaces to collaborate and explore and learn, with an emphasis on encouraging patronage by students of color.

Quantitative measurement of the impact of the renovation and expansion will be achieved by comparing usage statistics from before and after completion of the project. Circulation, visitorship, reference inquiries, and program attendance and frequency will all be measured pre and post expansion. Based on statewide data, we expect overall usage to surge by 25% or more within a year of opening and expect program attendance to grow by more than 75% based on expanded capacity to hold multiple programs simultaneously.

The qualitative impact of the project will be measured through patron, visitor and staff surveys, and through the Jones Strategic Planning Committee's and EJI Committee's analyses. Survey outcome measures to be analyzed include: civic engagement, digital learning, diversity and inclusiveness, economic development, education/lifelong learning, early childhood literacy, summer reading.

Sustaining the Jones After the Completion of the Capital Project The renovation and expansion has been designed with a long-term time horizon. Project size is based on service population projections for 20+ years, and systems and furnishings are being anticipated with 30+ year life spans.

Financially, the Jones Library will emerge from the project in a strong position, including resources to maintain the facility. The Library budget has been supported strongly for decades and Friends and Trustee efforts to maintain public support are ongoing. Key financial factors include:

- Prudent endowment management: The Jones endowment contributes approximately 11% of the operating budget at a draw rate of 4% - 4.5%.
- Annual Fund Increases: The Friends Annual Fund has grown substantially over the last decade - now providing \$100,000+ per year. The capital campaign is increasing the Jones donor base.
- Ongoing municipal support: The Jones Library enjoys strong local tax levy support. Statewide, municipal support for public libraries averages 1% of the "municipal pie". In Amherst, the Jones' share has been 3% (\$2.1 million) out of an overall tax levy of \$68 million in FY2023.

Staffing, Maintenance, and Lifespan A staffing study confirmed that the new facility will require only one additional position. Technology upgrades will enable staff to interact more easily with patrons (e.g. roving reference librarians!), creating opportunities for more organic conversations and interactions. The architects are designing the renovation and expansion to meet 20-year population and usage projections of the library service area. The project's sustainability features will make the Jones one of the most energy efficient libraries in the nation, reducing energy costs significantly despite increasing size by nearly 40%. [Details on the climate friendly, net-zero ready aspects of the project can be found on the Building Project website. <https://www.joneslibrary.org/934/Jones-Building-Project#handouts>]

With our proven track record for capital project planning, fundraising and successful library programming, the Jones Library team is well equipped to secure the necessary 4:1 match required by the NEH Challenge Grant. Given the significance of our humanities collections, the strength of our overall building project plan, and the prestige and urgency the NEH Challenge Grant will provide, the Jones Library Humanities Center is a strong match for the NEH Challenge Grant. We thank you for your consideration and look forward to your response.

Selected Jones Library Humanities Programming Descriptions

One of the library's major annual events is our *On the Same Page* community read. This series includes topical programming, book discussions, and an author event as we explore the selected title. During the relevant time span, 3 such events took place: 2020: **Call Me American** by Abdi Nor Iftin; 2021: **Station Eleven** by Emily St. John Mandel (partner in the *NEA Big Read: Pocumtuck Valley*); and 2022: **How to Make a Slave & Other Essays** by Gerald Walker. Many hundreds of people participated in this annual humanities event, enabling an in-depth exploration of the selected titles while bringing award-winning authors to our community. We rely on our local school's auditorium for the author events, as our current library building does not have the facilities to accommodate events of this magnitude. For more information about the *On the Same Page* annual community read, please visit <https://www.joneslibrary.org/onthesamepage> and see the attached flyer.

During the deep pandemic, our focus was on virtual programming. Fortunately, our community has a wealth of local authors, and we were able to organize a series of livestreamed interviews as we explored their recent works. Virtual book discussions were also offered, one series in collaboration with the New York Public Library and Restless Books publishers. As a way of building community during this time of separation, the library partnered with the Amherst Survival Center for a series of virtual programs, which included a poetry reading and a calligraphy class. Please see the attached flyer.

As the pandemic persisted, the teen Zine Club was offered online and met monthly for virtual work parties, where participants each made progress with their individual art and writing projects. The Zine Club also started producing collaborative zines on different themes and so far has produced 8 collaborative zines on themes such as LGBTQ+ Pride, Music, Tabletop & RPG games, and more. For more information and to see digital copies of the zines, please visit <https://joneslibrary.org/zineclub>

Humanities programming is a cornerstone of our youth library programs. Weekly story times and "sing with your baby" programs form a core for early childhood programming. Various monthly book clubs provided the opportunity for older youth to discuss the selected title and make a related craft. One of our most popular pandemic youth programs was the monthly take & make craft projects, which encouraged children's creativity with themed projects done at home.

A beloved annual event in youth programming is our Children's Music Series. A decades-old tradition, this series brings musicians and performers to the library for programs exploring multicultural music and performances from a range of traditions. These events are so popular that the meeting room cannot accommodate all who wish to attend. While the pandemic interrupted the 2020 season, and the series has not yet resumed in the same way, the community looks forward to when we can safely and fully resume the series in-person. To learn more, please visit <https://www.joneslibrary.org/188/Kids-Room>

Another core program for all ages is the summer reading program. Following the annual themes presented by national summer reading organizations, the library offers incentives, frameworks, and related programming to support and encourage reading and library patronage. Participation has held steady over the past few years in the well-established youth program, while the newer teen and adult summer reading programs have grown each year. Learn more at <https://www.joneslibrary.org/680/Summer-Reading>



The Roots of Black Music in America

Presented by
Karlus Trapp

For kids of all ages
Thursday, April 21st
10:30-11:30am
Jones Library Tent

Karlus Trapp's delightful, educational, and entertaining presentation "The Roots of Black Music in America" is a 100 year journey back through time to hear, experience anew, and learn about the music of America's Black musical giants. It is a joyful and informative program that comes alive through songs, stories, and history.

Following the program, stick around for activities provided by our friends at Amherst Recreation!

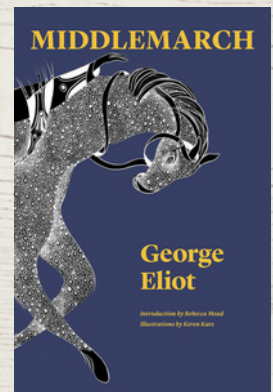
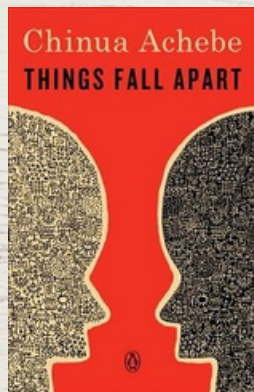


This program is sponsored by the Friends of the Jones Libraries
joneslibrary.org/friends

Reading the Classics with Ilan



Join us for virtual discussions of a range of classic works of literature, led by teacher, essayist, translator, and cultural critic Ilan Stavans, the Lewis-Sebring Professor of Humanities, Latin American and Latino Culture at Amherst College.



February 8 - "One Art" by Elizabeth Bishop (poem)

March 8 - Things Fall Apart by Chinua Achebe (novel)

April 12 - "One of These Days" by Gabriel García Márquez (story)

May 10 - Middlemarch by George Eliot (novel)



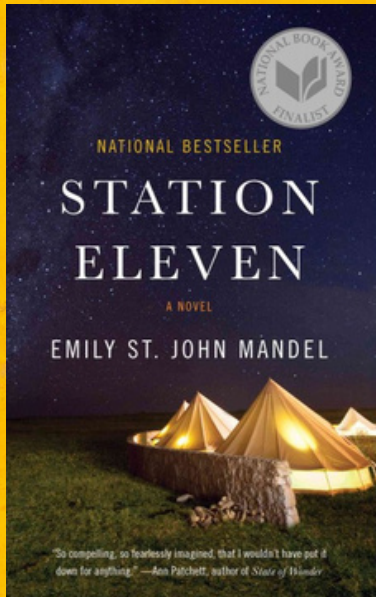
New York
Public
Library



RESTLESS
BOOKS

Discussions will be held via Zoom from 7 - 8:30 pm.
For more information and to register, please visit
bit.ly/readingwithilan
(Registration is being handled by the
New York Public Library.
Register for each session separately.)

NEA Big Read: Pocumtuck Valley On the Same Page



Join the Jones Library and over 40 other institutions in Hampshire, Franklin, and Hampden Counties in an exploration of the 2014 novel

Station Eleven by Emily St. John Mandel.

Events hosted by the Jones Library's On the Same Page community read program are highlighted below.

For more details about each program and to learn how to register for each Zoom event, please visit www.joneslibrary.org/onthesamepage.

Visit the NEA Big Read: Pocumtuck Valley event page for programs by all participating organizations at www.deerfield-ma.org.

Save the Date - Keynote Author Event: Tuesday, April 27 at 7:00 pm
hosted by New England Public Media

Thursday, April 8 at 7:00 pm: **Station Eleven** and Surviving Pandemics
with Anna Taylor, Associate Professor, UMass-Amherst Dept. of History

Tuesday, April 13 at 7:00 pm: Book Discussion of **Station Eleven**
with Linda Wentworth, Jones Library librarian

Wednesday, April 14 at 7:00 pm: Book Discussion of **Station Eleven**
with Linda Wentworth, Jones Library librarian

Thursday, April 22 at 7:00 pm: Travels with **Station Eleven's** Shakespeare
with Sally Sutherland, Senior Lecturer Emeritus in English, Mt. Holyoke College



A Project of the
Pocumtuck Valley
Memorial Association



NEA Big Read is a program of the National Endowment for the Arts in partnership with Arts Midwest.
The NEA Big Read: Pocumtuck Valley is sponsored by the Pocumtuck Valley Memorial Association.
On the Same Page is made possible by support from the Friends of the Jones Libraries.



THE JONES LIBRARY CAPITAL CAMPAIGN



THE JONES LIBRARY CAPITAL CAMPAIGN

Dear Friends,

Libraries are more essential to the strength of our communities than ever, especially in uncertain times when clear and trustworthy information is hard to find. The Jones Library is a good example—the rare public space that is used by 230,000 people each year from all walks of life and from across generations not just to borrow books but also to gather for all kinds of educational and civic activities that enrich our Town.

Yet every day, The Jones Library patrons and staff deal with a building that just doesn't work. The critical services our Library provides have outgrown the space we have. The beloved building itself is in sore need of repair.

The Jones Library Building Project is a once-in-a-generation opportunity to remedy all of these shortcomings, creating a facility that will be:

- ✓ The entire community's living room, offering welcoming, neutral gathering spaces to harness the collaborative energy that is the hallmark of the daily life of our Town.
- ✓ A magic place where many children first encounter the wonders that books make possible and enjoy free, lively programs in a space designed for them.
- ✓ A magic place for adults as well, where they can discover unexpected treasures while browsing the fully accessible shelves, or participate in one of the many cultural and educational programs.
- ✓ A gathering spot for teens, providing their own non-commercial space that uniquely meets their needs.
- ✓ A welcoming place where vulnerable community members can find the resources and technology they might not otherwise be able to access.
- ✓ A transformational place where English language learners have room to meet with tutors to unlock the complexities of new language and culture; a place where immigrants study to become citizens.
- ✓ A secure archive in which important moments in Town and literary history—marked-up manuscripts of Robert Frost poems, for example—are accessible.
- ✓ A downtown anchor that will bring people to town and contribute to Amherst's economic vibrancy.

As Amherst's largest civic infrastructure initiative in thirty years, the Jones Library Building Project is notable for the partnership of political will, state and local government support, and private giving that makes it possible. The Jones Library Capital Campaign is an essential component of that partnership, and an opportunity for individuals and institutions to work together to secure the future of our Library and the vitality of our Town. We hope you will join us.

Sincerely,

Lee
Lee Edwards
Co-Chair
Jones Library Capital Campaign

Kent
Kent W. Faerber
Co-Chair
Jones Library Capital Campaign

HISTORY OF THE JONES

For more than a century, The Jones Library has been the hub and heart of Amherst. Samuel Minot Jones would have been pleased. Jones, an Amherst native, provided that the alternate beneficiary of his entire estate—\$690,000 upon his death in 1912 (over \$20M today)—should go to building a library when his son died in the flu epidemic of 1918.

From 1921-1926, The Jones Library comprised upstairs rooms in the Amherst House on Amity Street. When fire raged through the building, Amherst College students saved the Library's books, passing them hand-to-hand onto the street. The fire jump-started the drive to use Samuel Minot Jones' gift to build a magnificent library just across the street.

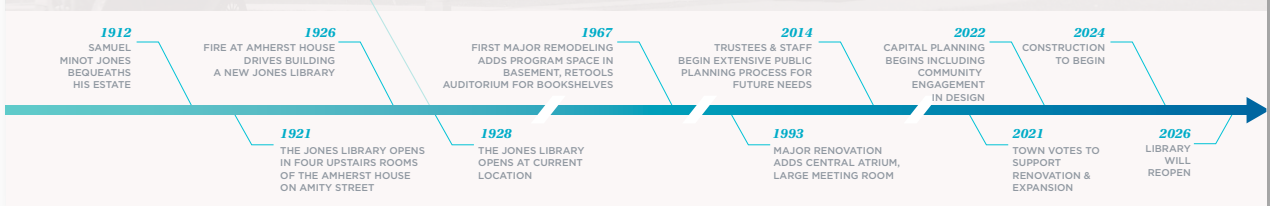
Around that time, a local professor summed up the mission of a public library: "A library should be something besides a polished and varnished depository for books and an educational lunch counter. A real library should undertake the job of stimulating the intellectual life of the whole community." The Jones Library's 260 seat theater was one way it did so, welcoming residents from throughout the Pioneer Valley. The Boston Globe called it "the only library of its kind in the country, and probably the world."

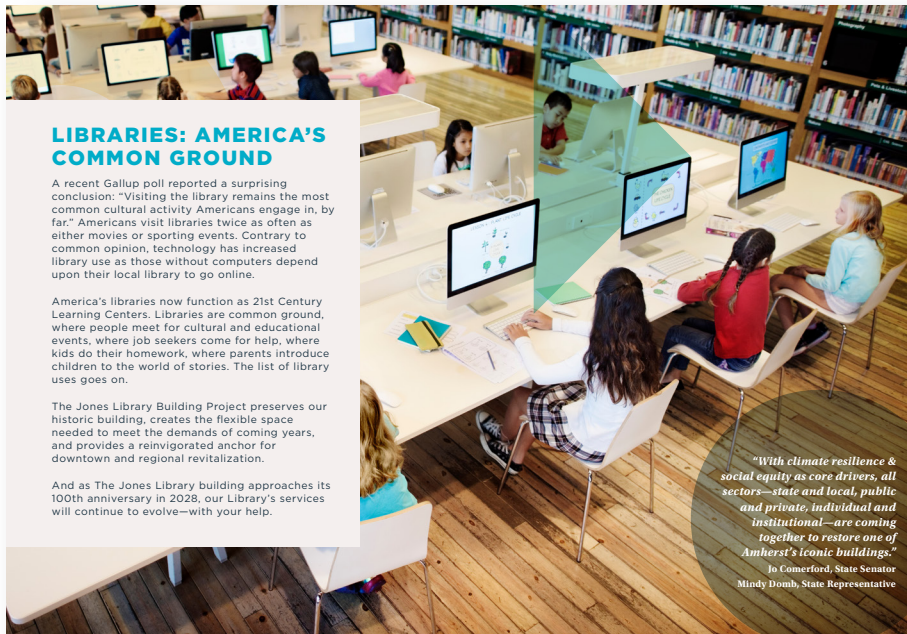
More than its founders could have imagined in their print-bound world, The Jones Library has fulfilled that mission. Through Depression and war, our Town's explosive growth and the dawn of the digital age, The Jones Library has proven worthy of Samuel Minot Jones' generous gift.

THE FUTURE OF THE JONES

Now it is time again to upgrade the hub and heart of Amherst. In 2014, The Jones Library Trustees began an extensive public planning process to identify current and future needs. They found our beloved building in need of urgent preservation and modernization. The leaking atrium threatens building integrity despite repeated repair attempts. The obsolete heating and cooling system leaks onto irreplaceable Special Collections. The Jones Library building alone accounts for 20% of the natural gas use in all municipal buildings and no longer meets current standards for accessibility.

Programmatically, The Jones Library has outgrown its current space. Children's activities are crammed into small rooms off the entrance. Teens are scattered throughout the building with no central place for their unique needs. Public computers are frequently completely occupied. ESL students are tutored at tables, in upstairs corners, even in stairwells. Each year, more than 1,000 programs convene in outdated and dilapidated rooms. Special Collections can't keep all of its world-renowned holdings under climate-controlled and secure conditions, much less accept additions it is regularly offered.





LIBRARIES: AMERICA'S COMMON GROUND

A recent Gallup poll reported a surprising conclusion: "Visiting the library remains the most common cultural activity Americans engage in, by far." Americans visit libraries twice as often as either movies or sporting events. Contrary to common opinion, technology has increased library use as those without computers depend upon their local library to go online.

America's libraries now function as 21st Century Learning Centers. Libraries are common ground, where people meet for cultural and educational events, where job seekers come for help, where kids do their homework, where parents introduce children to the world of stories. The list of library uses goes on.

The Jones Library Building Project preserves our historic building, creates the flexible space needed to meet the demands of coming years, and provides a reinvigorated anchor for downtown and regional revitalization.

And as The Jones Library building approaches its 100th anniversary in 2028, our Library's services will continue to evolve—with your help.

"With climate resilience & social equity as core drivers, all sectors—state and local, public and private, individual and institutional—are coming together to restore one of Amherst's iconic buildings."
—Jo Concedoni, State Senator
Mindy Domb, State Representative

Public libraries are recognized as the most democratic of institutions. In a time of increased isolation and divisiveness, investing in our public infrastructure is all the more important. Amherst residents have chosen to leverage public and private funds for an expanded, flexible, welcoming, climate-friendly building that also restores vital aspects of the original 1928 structure.

Together, we're building a hub for...

COMMUNITY & CULTURE
LIFELONG LEARNING
EQUITY & BELONGING
SUSTAINABILITY
HISTORIC PRESERVATION

A hub for...

COMMUNITY & CULTURE

The Jones Library Building Project provides dedicated, safe spaces to meet the needs of teens who currently lack a space of their own; additional bright spaces for all children's collections and activities for the 7,000 children using our Library yearly; more quiet study and collaborative work spaces for patrons of all ages; better access to Special Collections and Burnett Gallery exhibitions and events; and additional, flexible meeting rooms to meet the demands of the 5,000 adults attending programs each year.

"I appreciate that library and ESL program staff reflect the character of the multicultural community. They made me feel that I am not alone in a strange country."

—Isabel, Jones Library ESL program participant



A hub for...

EQUITY & BELONGING

The Jones Library Building Project aligns our built space with our values. The substantial addition of ESL classrooms and quiet study spaces enables staff and volunteers to provide small group and one-on-one tutoring in privacy. Additional computers and wi-fi access allow low- and moderate-income people expanded access to current technology. Gender neutral restrooms promote a safe and welcoming atmosphere for all patrons. Universal design principles, simplified layout, and improved signage make The Jones Library fully accessible for everyone.

A hub for...

SUSTAINABILITY

The Jones Library Building Project fulfills our obligations to future generations by making our Library climate-friendly. It eliminates the use of fossil fuels, uses carbon conserving building materials, and reduces energy use intensity by 60% and total lifetime carbon emissions by 41% compared to the current building. Once complete, the renovation and expansion will make The Jones Library net-zero ready and a model for climate-friendly libraries nationwide.



"The Jones Library Building Project provides a valuable example of sustainable historic preservation, an essential component of successful climate action over the next 50 years."
—Sara Draper, Sustainability Manager, Hampshire College

A hub for...

HISTORIC PRESERVATION

The Jones Library Building Project protects and preserves Amherst history by restoring most of the original 1928 building and reopening parts of its unique interior currently not open to the public. It also safeguards our Library's irreplaceable Special Collections with appropriate security and climate control. By providing dedicated space for Amherst's Civil War Tablets as well as for rotating special collections exhibits, our renovated and expanded Library will make unique artifacts of Amherst history accessible to the public.

A hub for... **LIFELONG LEARNING**

The Jones Library Building Project provides the physical capacity to expand programs along with the flexibility to serve patrons' needs for decades to come. The enhanced Career Center offers research and technological support to budding entrepreneurs along with space, technology, and staff assistance to help job seekers develop skills and pursue opportunities. Upgrades to the antiquated infrastructure vastly improve access to a wide range of educational and recreational materials, instruments, databases, newspapers, and magazines. And of course—books.

"Jones Library is definitely a great resource for people who need to know where to find specific information. If you ask the librarians, they'll always help you find what you need."

-Sasha Diamond, Age 15

The Jones Library is the repository of memory, and, as such, it is a very friendly feeling place... I liked seeing older people and high school students equally at ease there. The Jones is not only the repository of memory in its books, but it holds much of the spiritual memory of Amherst in its Special Collections. I am very proud that my papers reside there.
-Julius Lester, Author

FUNDING THE PROJECT

Foundational support for The Jones Library Building Project comes from the Town of Amherst (\$15.8 million) and the Massachusetts Board of Library Commissioners (\$13.8 million). Both commitments are conditioned upon raising the remaining costs from other sources.

Toward this end, the Jones Library Capital Campaign seeks to secure the additional funds needed through institutional support, historic tax credits, business contributions, and individual gifts of all sizes. The Friends of the Jones Libraries are asking everyone who is able to do so to join in this historic effort to revitalize what is surely one of the most important components of Amherst's civic infrastructure.



HOW CAN YOU HELP?

The Friends of the Jones Libraries, Inc. is a 501(c)(3) non-profit corporation dedicated to supporting The Jones Library. The Jones Library Capital Campaign is a project of The Friends of the Jones Libraries, Inc. All gifts should be made to The Friends of the Jones Libraries, Inc. Contributions are tax deductible to the full extent of the law.

Gifts to the Jones Library Capital Campaign may be made in any of the following ways:

Cash gifts and pledges

You may wish to consider supporting the Jones Library Capital Campaign through an outright gift of cash or by making a pledge over a five-year period.

Gifts of mutual fund shares or stock

Some donors find that a gift of appreciated mutual fund shares or stock can provide significant tax advantages. The Friends of the Jones Library can receive such transfers. Please contact the Capital Campaign if you would like to discuss this possibility.

Matching gifts

Many corporations sponsor Matching Gift Programs to match an employee's charitable donation. In this way donors can easily leverage the value of their contribution; in some cases the matching contribution is as high as three to one.

Memorials and tributes

The Jones Library Capital Campaign gratefully acknowledges gifts in honor or in memory of donors' friends and loved ones. (Please see the accompanying Tributes and Memorials sheet for further details).

Please contact the Jones Library Capital Campaign at (413) 825-3866 with any questions.

Thank you.



JONES LIBRARY CAPITAL CAMPAIGN LEADERSHIP

Kent W. Faerber & Lee Edwards, Campaign Co-Chairs
John and Elizabeth Armstrong, Polly Longworth, Barry Roberts, Honorary Co-Chairs
Austin Sarat, President, Jones Library Board of Trustees
Nancy Campbell, President, Friends of the Jones Libraries, Inc.

Jones Library Capital Campaign Staff

Sharon A. Sharry, Library Director
Ginny Hamilton, Campaign Manager

Please mail all pledges and correspondence to:

Jones Library Capital Campaign
43 Amity Street
Amherst, MA 01002
Campaign Office Telephone: 413-825-3866
info@joneslibrarycapitalcampaign.org
www.joneslibrarycapitalcampaign.org

THE JONES LIBRARY CAPITAL CAMPAIGN

JONESLIBRARYCAPITALCAMPAIGN.ORG

Community Campaign Gift Table

No. Gifts	Amount	Total	Cumulative Total		Commitments to date	
1	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000		0	\$0
2	\$ 500,000	\$ 1,000,000	\$ 2,000,000		0	\$0
3	\$ 250,000	\$ 750,000	\$ 2,750,000		2	\$576,000
9	\$ 100,000	\$ 900,000	\$ 3,650,000		5	\$570,000
19	\$ 50,000	\$ 950,000	\$ 4,600,000		2	\$130,000
25	\$ 25,000	\$ 625,000	\$ 5,225,000		6	\$160,061
30	\$ 10,000	\$ 300,000	\$ 5,525,000		10	\$120,000
100	\$ 5,000	\$ 500,000	\$ 5,725,000		46	\$233,179
125	\$ 1,000	\$ 125,000	\$ 5,850,000		45	\$74,232
200	\$ 500	\$ 100,000	\$ 5,950,000		16	\$8,774
500	\$ 100	\$ 50,000	\$ 6,000,000		24	\$3,912
					21	\$939
1014					177	\$1,877,097

Includes bequests

Commitments to date as of September 29, 2022

Jones Library

43 Amity Street, Amherst, MA

[Building Project Website](#)



Project Update

The schematic design was cost-estimated using brick for the exterior of the addition. On June 3rd the Designers presented the Design Subcommittee with [alternative options](#) for the exterior of the addition that could reduce the overall budget of the project. The options presented were brick, sculping (slate), Centria (a metal siding product), or the use of some combination of these materials.

The alternative options for the exterior of the addition will be presented to the full JLBC at its next meeting on June 7th. The presentation will also include renderings and cost estimates, if available by that date.

The JLBC is also scheduled on June 7th to vote on the use of gender inclusive bathrooms and elimination of the elevator in the 1928 portion of the building.

Community Outreach Update

On June 1st the Library's Young Adult Services visited Amherst High School to talk to teens about what they would like to see in the new teen space. The ARHS Library has graciously put up a comment board to continue to collect feedback from teens through the end of the school year.

Community Outreach Update

The first round of public comments, reviewed and voted by JLBC on May 24, have been forwarded to the Designer to be included as part of the next set of revised schematics. (Details on this process can be found in the [Newsletter, Volume 2](#)).



Upcoming Outreach Events

June 8, 7 p.m. – 8:30- p.m.

Public Outreach & Engagement Community Forum [Meeting Link](#)

June 11, 12 p.m. – 4 p.m.

Village Park Community Event

Thursdays, 11 a.m. – 1 p.m.

Amherst Survival Center

Saturdays, 9 a.m. – 12 p.m.

Amherst Farmer's Market

Share a Comment in any of these formats

info@joneslibrary.org

[Library Images - add your comments](#)

[Submit a Comment Form](#)

[Ask a Question on AmherstTalks](#)

Other Important News

The Owner's Project Manager has identified the second set of public comments to be reviewed by the Design Subcommittee. This second round of public comments includes 142 unique comments (546 when the frequency is added) and will be reviewed by the Design Subcommittee on June 16 at 10 a.m.

On June 1st the Outreach Subcommittee held a Public Forum to present the first of a series of [updated schematic designs](#). Comments and feedback collected at the event will be forwarded to the Design Subcommittee and JLBC.

As of June 1st, the Library has collected an additional 216 comments from the community, for a total of 1,414 [public comments](#)!

What happens to the Community Feedback?

If you would like to know more about the community outreach for the Library project or give us some suggestions, please join us at our next Community Forum on June 8, 7 p.m.- 8:30 p.m.: <https://amherstma.zoom.us/j/88562067839>

Show Us!

Did you know you can view images from other recently renovated libraries and share your comments about what you like or don't like in those spaces? You can also share your favorite library spaces by uploading a photograph. Don't forget to tell us what you love about the space or design. You can click on the link below

[Library Images - add your photos and comments](#)

or scan this QR code.



Top Trending Public Comments This Week

- Children's – reading nooks
- Teens – computers
- Natural light and windows



Upcoming JLBC Meetings

Jones Library Building Comm.

June 7 at 4:30 p.m. Vote on gender-inclusive bathrooms, elimination of the elevator in the 1928 portion of the building. Preview of exterior material options for the addition. [Meeting Link](#)

Design Subcommittee

June 16 at 10:00 a.m. Discussion of second round of public comments. [Meeting Link](#)

Outreach Subcommittee

Next meeting **June 14 at 4 p.m.**

JLBC Site Visits

Holyoke Public Library, [June 8, 8:45 a.m. – 10:45 a.m.](#)

Medford Public Library
Woburn Public Library, [June 10, 10:00 a.m. – 5:30 p.m.](#)

Members of the public are welcome to attend.

Amherst, MA Jones Library Humanities Center Budget Justification

1. NEH funds requested, matching gifts to be raised, and total challenge funds

	July 2023 - June 2024	July 2024 – June 2025	July 2025 – June 2026	Total
NEH funds requested	\$ 250,000	\$ 500,000	\$ 250,000	\$ 1,000,000
Match funds to be raised	\$ 1,000,000	\$ 2,000,000	\$ 1,000,000	\$ 4,000,000
Total challenge funds (federal + non-federal)	\$ 1,250,000	\$ 2,500,000	\$ 1,250,000	\$ 5,000,000

2. Budget Justification

The content in the Form SF-424C Budget Information – Construction Programs is based upon the following line items extracted from an August 3, 2022 detailed estimate for the entire Jones Library Building Project of which the proposed Humanities Center will occupy the ground floor. Specific costs included in this Challenge Grant budget were calculated at 30%, representing the square footage of the finished building to be occupied by the Humanities Center.

Project personnel expenses will be covered by state and municipal funding for the larger building project. Other than a percentage of the Capital Campaign expense detailed in Line Item 1, all of the items included are direct construction costs.

Line Item 1 Administrative and Legal Expenses \$227,000

Capital Campaign fundraising expenses budgeted at 5% of total project cost, including print and solicitation materials for challenge grant donors, software and office expenses, and partial coverage of the Campaign Manager's salary to oversee and carry out efforts to raise match funds. As described in the narrative, Campaign Manager Ginny Hamilton has been hired by the Friends of the Jones Libraries to manage all aspects of the Capital Campaign.

Line Item 3 Relocation expenses and payments \$195,000

Costs for moving and storage fees for Special Collections items while the renovation and expansion takes place.

Line Item 8 Demolition and Removal \$330,390

Encompasses selective building demolition costs for the portions of the 1990s addition that will be removed in order to make room for the expansion.

Line Item 9 Construction \$4,247,610

Humanities Center percentage of total project costs for the following construction components:

Basement Foundation Construction	\$96,540
Exterior Walls	\$372,810
Partitions	\$467,460
Interior Doors	\$172,890
Wall Finishes	\$177,630
Floor Finishes	\$132,570
Ceiling Finishes	\$283,050
HVAC	\$1,443,450
Electrical	\$1,101,210

Attachment 3: Jones Library Humanities Center Work Plan

The chart on page 3 demonstrates the full timeline and planning for the Jones Library Building Project (JLBP) and the Jones Library Capital Campaign (JLCC), as detailed in the narrative below.

Design Phase April 2022 – June 2023 (15 mo total, including sub-phases described below)

April – August 2022 Schematic Design (5 mo)

JLBP: Complete. Extensive public input organized by the JLBC and Trustees' outreach committee, with more than 33 virtual and in-person events, 2 in-person and 4 online options to provide feedback, resulting in 2,494 public comments received. Bi-weekly JLBC meetings with design and outreach sub-committees held. Public input on temporary location options documented. Direct impacts on Humanities Center include design alterations to add gender neutral bathrooms, create permanent display space for Civil War Tablets, including enhanced wall structures to bear the weight of the marble.

JLCC: Complete: Hired Campaign Manager; Established campaign infrastructure including data base enhancements and financial protocols; Branding and collateral materials written and designed; Identified 260+ donor prospects; Successfully pursued foundation and state support. Ongoing: Grant research and writing; Donor prospecting and cultivation; Volunteer cultivation; Media outreach.

October 2022 – April 2023 Design Development (7 mo)

JLBP: Underway, by OPM and architects, including cost estimates, design review, reconciliation, and value engineering for review by Building Committee and MBLC. Continue public outreach regarding design elements, including donor acknowledgement; Identify and lease temporary space, analyze temporary space for required modifications for patron usage as well as storage.

JLCC: Underway. Donor solicitation of 250 \$10K+ prospects; Volunteer solicitor training and support; Plan for donor acknowledgement plaques and leader wall with design team; Grant research and writing; Identify individual and institutional prospects with capacity and interest in humanities to approach for NEH match. Assess willingness to abide by fund restriction requirements if NEH funds received; Quiet communications with donors and prospects, selected media outreach; Celebrity event planning, outreach, publicity, execution and follow up; Publicity for NEH challenge grant, if accepted.

May – October 2023 Construction Documents (6 mo)

JLBP: OPM & architects prepare construction documents, with appropriate cost estimates, for review by Building committee and MBLC, resulting in drawings and specs for MBLC approval before going to bid; Secure approvals by local and state regulatory bodies for planning, zoning, environmental protection, and historic preservation; Temporary locations build out design and construction documents, bidding, contracting, and construction; Solicit and contract mover services with special attention to Special Collections safety and security.

JLCC: Corporate donor solicitation utilizing naming opportunities; If accepted into NEH challenge grant program, prioritize matching grant in solicitation and communications to individual and institutional donors aligned with NEH mission, secure proper pledge commitments for OMB reporting requirements; Renewed volunteer recruitment and training; Continued grant research and writing; Continued donor prospecting, cultivation, solicitation, and acknowledgement.

November 2023 – January 2024 Bid Phase (3 mo)

JLBP: Advertise, distribute bid documents with public deadlines for general and sub bids, review bids, determine project funding required, award contract and give notice to proceed; Pre-move items not required for operation at 43 Amity Street, move to and set up temporary locations; Target date for last day of operations at 43 Amity St 12/15/2023.

JLCC: Groundbreaking event planning; House party campaign and volunteer support; Continued grant research and writing; Continued individual and corporate donor prospecting, cultivation, and solicitation; Documentation and acknowledgement of NEH matching funds. (See fund table below.)

February 2024 - July 2025 Construction Phase (18 mo)

JLBP: Obtain building permit and mobilize General Contractor to start construction within 7 business days; Groundbreaking with MBLC and project partners; Construction schedule with milestones as defined by MBLC process, specifics to be determined during design and bid phases.

JLCC: Groundbreaking event outreach, publicity, execution and follow up; Active, visible, and public campaign to raise NEH challenge grant match and full capital campaign commitment; Continued institutional and individual donor solicitation including site tours, constituency-based events; Publicity regarding naming opportunities, progress towards goals, personal and community impacts for soon-to-be completed project; Plan and execution for all level donor recognition displays; Planning for re-opening event; Annual documentation of NEH matching funds following OMB requirements. (See fund table below.)

August – November 2025: Substantial completion, FF&E, Closeout (4 mo)

November 2025 – June 2026 (8 mo) Capital Campaign closeout

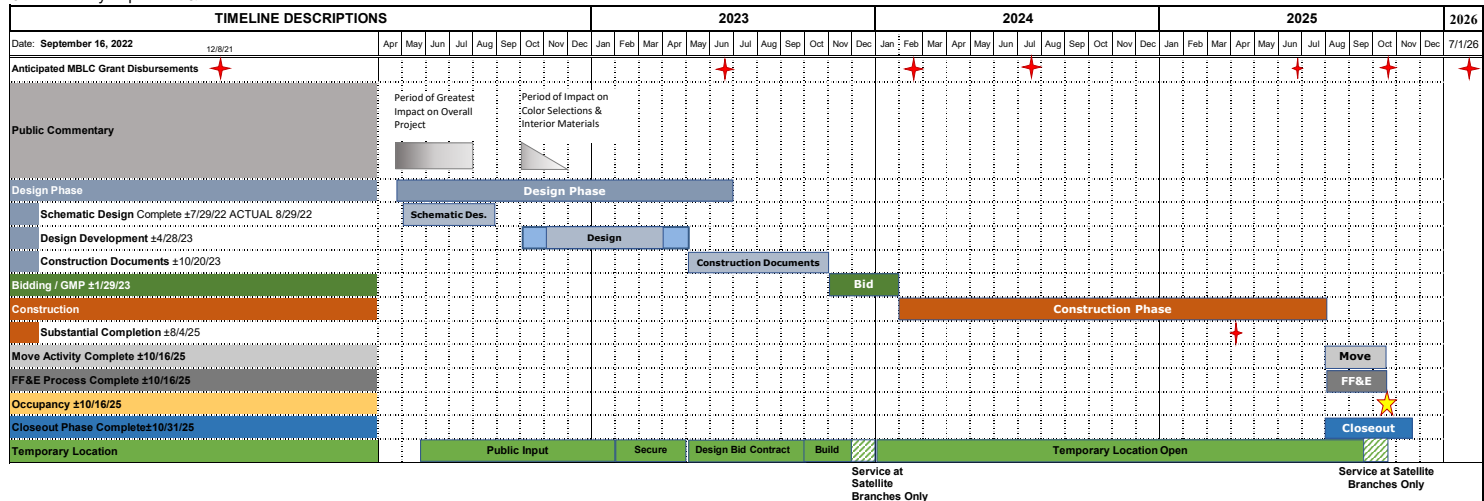
JLBP: At substantial completion, solicit and contract mover services to return to 43 Amity St; Install shelving, furniture, move from temporary locations; Set up for operations; Final contractor evaluations, complete punch list, Commissioning, Release of Liens, Final MBLC report including record drawings; Grand re-opening with MBLC and project partners; Open to the public for regular library services.

JLCC: Re-opening event outreach, publicity, execution and follow up; Donor recognition celebration; Transfer of fund balance; Finalize all grant and gift documentation including NEH matching funds; Campaign review and closeout, infrastructure transfer for Friends' annual fund efforts.

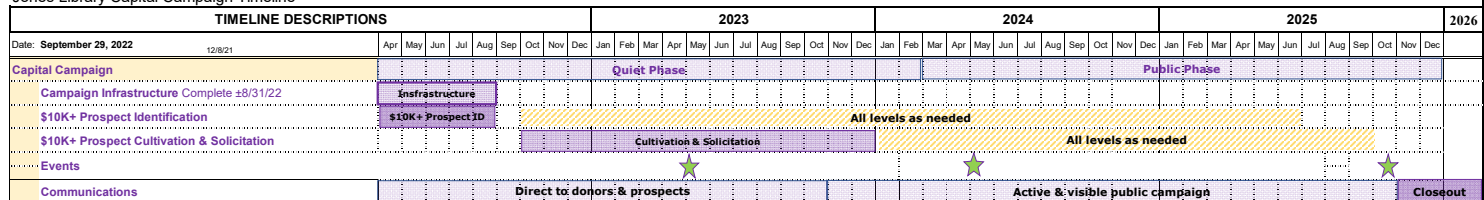
	July 2023 - June 2024	July 2024 – June 2025	July 2025 – June 2026	Total
NEH funds requested	\$ 250,000	\$ 500,000	\$ 250,000	\$ 1,000,000
Match funds to be raised	\$ 1,000,000	\$ 2,000,000	\$ 1,000,000	\$ 4,000,000
Total challenge funds (federal + non-federal)	\$ 1,250,000	\$ 2,500,000	\$ 1,250,000	\$ 5,000,000

Town of Amherst

Jones Library Expansion & Renovation Timeline



Jones Library Capital Campaign Timeline



Attachment 4: Institutional Profile of the Jones Library, Amherst MA www.joneslibrary.org

1. Relevant facts and statistics about the institution or organization

a. History: The Jones Library was incorporated in 1919 after the Town of Amherst received a bequest from Samuel Minot Jones. First located in the old Amherst House hotel, the Jones commenced operation in 1921. Construction on a separate building began in 1927, after a devastating fire forced the Library to move to temporary quarters. On November 1, 1928, the Jones Library opened its doors at its current location. Renovations of the building took place in the late 1960s; an addition was built in 1993.

b. Mission Statement: The Jones Library will be a community hub to a diverse population of Amherst residents, where books are celebrated and all members of the community can enhance their educational, cultural, and lifelong learning pursuits.

c. Governance and Administration: The Board of Trustees is the governing body for Amherst's public libraries. The Board has legal responsibility for the provision of library services, custody of library property, appointment of the Library Director, expenditure of funds, and determination of library policy. A primary function of the Board is to ensure that library services effectively meet community needs.

d. Physical Facilities (including whether structures are owned or leased by applicant institution): The Jones Library building and the property it sits on, located at 43 Amity Street, Amherst, Massachusetts, is owned by the Jones Library Board of Trustees.

e. Humanities Staff Size and Composition The Jones Library employs 25 full time staff, 19 of whom are in the humanities, and 29 part time staff, 24 of whom are in the humanities, totaling 80% humanities staff.

f. Humanities Collections (including the percentage of all collections that are in the humanities): An analysis of the Jones Library's collections by subject (Philosophy; Religion; Culture & Anthropology; Jurisprudence; Customs and Folklore; Language; Art History; Performing Arts; Literature; History & Biography; Fiction; Special Collections; and Civil War Tablets) indicates that **63.68% of the close to 160,000 holdings consist of Humanities-related titles**. These figures include materials for all ages and in multiple languages, including print fiction as well as print and audiovisual non-fiction.

g. Accreditation or Affiliation: Designated by the National Association of Library Trustees, Advocates, Friends, and Foundations as a Frost Literary Landmark of Historical Literary Significance.

2. Data on recent humanities activities

a. Types/numbers of programs, exhibitions, past 2 yrs: The COVID pandemic impacted the Library's ability to offer programming to our community over the past two years, bringing planned programming to an abrupt halt in early 2020. We creatively found ways of serving our community remotely during the months we were physically distancing, and then found new ways to safely offer library programming and services through the constantly changing landscape as we emerged from the pandemic. As a result, our wide range of programming offerings that reached community residents of all ages during the past two years included both in-person and virtual programs and exhibits. [For narrative examples of these programs, please see the Humanities Programming Descriptions included in Attachment 10.]

Jones Library Programming						
	2020		2021		8/2022 (partial year)	
	# of programs	attendance	# of programs	attendance	# of programs	attendance
adult	73	2060	42	240	29	777
teen	51	552	102	709	75	596
youth	147	2390	151	3621	85	2612
total	271	5002	295	4570	189	3985
exhibits	6		11		8	

b. Percentage of Total Offerings in the Humanities: A great majority of the youth and adult programs offered has been humanities programming, with a focus on books and reading as well as arts and culture programming for these age groups. Teen programs have been more technology based, in response to demonstrated interest.

Jones Library Humanities Programming		
Audience	Total programs 1/20 – 8/22	% in the humanities
adults	144	92%
teen	228	32%
youth	383	95%
exhibits	25	100%

c. Size and Nature of Audience or Population Served: Amherst is an academic community and many of our population of 39,263 are college students at the University of Massachusetts, Amherst College, and Hampshire College. Other than students, the 65+ age group is the fastest growing with its population increasing 50.6% over the past 10 years, and the Latinx population is the fastest growing racial group. Many non-residents commute from neighboring communities to work and study, and utilize the resources, services, and programming of the Jones Library. In 2019, the most recent pre-Covid year, the Library had 227,971 visitors and 13,000 program attendees.

d. Cost to Participants (If Any): The Library provides all programs and services free of charge.

e. Evidence for the Success of These Humanities Activities: The high attendance rate of our programs pre-COVID is the strongest evidence for their success. Additionally, our programs feature nationally recognized authors/presenters, we participate in national initiatives like the NEA Big Read, and we partner with organizations such as the Yiddish Book Center and the New York Public Library. In 2022, we received a large, competitive Mass Cultural Council grant, attesting to the Library's cultural significance. Awards received: National award from the ALA (2010) and MLA award (2009) for Digital Amherst website; Human Rights Hero award in conjunction with Amnesty International and local middle school students for our annual human rights exhibits (2017); MLA Public Relations Award (1983); Library Outreach award from the History Channel (2010); MLA Public Relations Awards (1983) and NELA Public Relations Award (1984).

ELLEN K. ANSELONE, AIA, LEED

Vice President | Principal



Years of Experience: 37

EDUCATION

ROGER WILLIAMS UNIVERSITY,
BACHELOR OF ARCHITECTURE

ROGER WILLIAMS UNIVERSITY,
BACHELOR OF SCIENCE

REGISTRATIONS

REGISTERED ARCHITECT IN MA
(NO. 7705) SINCE 1989

LEED ACCREDITED

AWARDS

2018 TSONGAS AWARD -
THE NEXT GENERATION OF
PRESERVATION

2019 BANKER & TRADESMAN
WOMAN OF FIRE

AFFILIATIONS

BOSTON SOCIETY OF
ARCHITECTS

AMERICAN INSTITUTE OF
ARCHITECTS

CREW BOSTON

TOWN OF MILTON HISTORICAL
COMMISSION, BOARD MEMBER

SOCIETY FOR COLLEGE &
UNIVERSITY PLANNING,
MEMBER

Ellen is a Finegold Alexander Principal and seasoned architect who collaborates with institutional leaders, developers, and construction managers to bring the client's programmatic needs and design aspirations into built reality. With three decades of experience, Ellen excels at motivating teams to hit deadlines and deliver design excellence that is at once: responsive to a client's needs; sensitive to the neighboring context; highly sustainable; confident and fresh in approach. Whether new construction, adaptive use, preservation or restoration, Ellen's projects are transformative in terms of placemaking, identity, brand, and the user experience.

Ellen's notable projects include award-winning work for the Commons at Babson College, Stoughton Public Library, the Christa McAuliffe Branch Library in Framingham, Massachusetts, The Lucas, The Boulevard, and The Godfrey Hotel.

RELEVANT EXPERIENCE

LIBRARY EXPERIENCE

BOSTON PUBLIC LIBRARY, SPECIAL COLLECTIONS RENOVATION | BOSTON, MA

CHRISTA MCAULIFFE BRANCH LIBRARY | FRAMINGHAM, MA

LEED SILVER

HOLYOKE PUBLIC LIBRARY | HOLYOKE, MA

JONES PUBLIC LIBRARY FEASIBILITY STUDY | AMHERST, MA

J.V. FLETCHER LIBRARY FEASIBILITY STUDY | WESTFORD, MA

MILTON PUBLIC LIBRARY FEASIBILITY STUDY | MILTON, MA

NEWBURYPORT PUBLIC LIBRARY | NEWBURYPORT, MA

STOUGHTON PUBLIC LIBRARY | STOUGHTON, MA

WESTWOOD PUBLIC LIBRARY | WESTWOOD, MA

LEED CERTIFIED

BABSON COLLEGE | WELLESLEY, MA

COMMONS AT HORN LIBRARY

HORN LIBRARY RENOVATIONS

CIVIC

BEALE HOUSE, ADAMS NATIONAL HISTORIC SITE | QUINCY, MA

FALL RIVER TRIAL COURT | FALL RIVER, MA

LOWER BASIN BARRACKS, MASSACHUSETTS STATE POLICE | BOSTON, MA

ELLEN K. ANSELONE, AIA, LEED AP BD+C

Vice President | Principal

URBAN LAND INSTITUTE
MEMBER

URBAN LAND INSTITUTE
WOMEN'S LEADERSHIP
INITIATIVE MEMBER

SPEAKING ENGAGEMENTS

2021 ARCHITECT'S
NEWSPAPER
| REUSE & RENEWAL
SUMMIT: RETROFITTING
HOUSING: FROM HIGH-RISE
TO CHURCH CONVERSIONS

2021 URBAN LAND INSTITUTE
| CURATED CONVERSATIONS:
DYNAMIC REAL ESTATE
MARKET TRENDS

2020 URBAN LAND INSTITUTE
| WHAT WE'RE LEARNING:
COVID'S IMPACT ON
EDUCATION IS RESHAPING
COMMERCIAL REAL ESTATE

2019 ARCHITECTURAL
RECORD WEBINAR
| THE LUCAS: MULTI-
FAMILY RESIDENTIAL
PAIRED WITH A HISTORIC
BUILDING RECLAIMS A
NEIGHBORHOOD

2019 ARCHITECTURAL
RECORD WEBINAR | THE
BOULEVARD: LEVERAGING
SITE CONSTRAINTS TO
DELIVER A VIABLE AND
VIBRANT BUILDING DESIGN

2018 ULI CONFERENCE
| SERENDIPITOUS
DISCOVERIES IN HISTORIC
PRESERVATION

2016 ABX THE GODFREY
HOTEL | BLENDING
PRESERVATION WITH AN
ESTABLISHED BRAND

U.S. FEDERAL COURTHOUSE | PROVIDENCE, RI

HIGHER EDUCATION

BABSON COLLEGE | WELLESLEY, MA

CENTENNIAL PARK / GLOBE RESTORATION

BUNKER HILL COMMUNITY COLLEGE | CHELSEA, MA

COLBY-SAWYER COLLEGE, CAMPUS MASTER PLAN | NEW LONDON, NH

DOWNTOWN BROCKTON HIGHER ED CAMPUS - RENOVATION | BROCKTON, MA

HARVARD UNIVERSITY | CAMBRIDGE, MA

CANADAY HALL

THAYER HALL

MOUNT IDA COLLEGE | NEWTON, MA

MASTER PLAN

NEW RESIDENCE HALL

PROVIDENCE COLLEGE | PROVIDENCE, RI

TUFTS UNIVERSITY SCHOOL OF VETERINARY MEDICINE | GRAFTON, MA

AGNES VARIS CENTER

FRANKLIN M. LOEW EDUCATION CENTER

UNION COLLEGE, NOTT MEMORIAL | SCHENECTADY, NY

K-12 EDUCATION

MILTON ACADEMY | MILTON, MA

STUDENT CENTER

UPPER SCHOOL CAPITAL PLAN

WARREN HALL

WIGGLESWORTH HALL

PHILLIPS ACADEMY | ANDOVER, MA

DRAPER HALL

ISHAM DORMITORY

TAYLOR AND BARTLETT HALLS

DEVELOPMENT

260 HIGH PARK | TORONTO, CA

303 CONGRESS STREET | BOSTON, MA

440 GRANITE AVE | MILTON, MA

727 MASSACHUSETTS AVE | CAMBRIDGE, MA

BALFOUR SENIOR LIVING | BROOKLINE, MA

ELLEN K. ANSELONE, AIA, LEED AP BD+C

Vice President | Principal

BROMLEY PARK AND HEATH STREET HOUSING | BOSTON, MA

MIDWAY ARTIST LOFTS AT CHANNEL CENTER | BOSTON, MA

PENNY SAVINGS BANK RESIDENCES | BOSTON, MA

STEINERT HALL RESIDENTIAL & MIXED-USE DEVELOPMENT (STUDY) | BOSTON, MA

THE BOULEVARD, 110 BROAD STREET | BOSTON, MA

THE FOLEY BUILDING RESIDENCES | MATTAPAN, MA

THE GODFREY HOTEL | BOSTON, MA

THE LUCAS, 136 SHAWMUT AVE | BOSTON, MA

UNION POINT DEVELOPMENT, HANGAR ADAPTIVE USE | SOUTH WEYMOUTH, MA

VITA RESIDENCES, 3521 WASHINGTON STREET | JAMAICA PLAIN, MA

WOOD MILL | LAWRENCE, MA

CULTURAL

JESUIT URBAN CENTER, CHURCH OF THE IMMACULATE CONCEPTION | BOSTON, MA

TEMPLE EMANUEL | NEWTON, MA

TEMPLE EMANUEL OF NORTH JERSEY | FRANKLIN LAKES, NJ

TONY HSIAO, AIA, LEED AP

Principal | Director of Design



Years of Experience: 37

EDUCATION

MASTERS OF ARCHITECTURE,
HARVARD GRADUATE SCHOOL
OF DESIGN

BACHELOR OF SCIENCE,
UNIVERSITY OF MICHIGAN

REGISTRATIONS

REGISTERED ARCHITECT IN MA
(NO. 6993)

LEED ACCREDITED
PROFESSIONAL

AFFILIATIONS

BOSTON SOCIETY OF
ARCHITECTS

AMERICAN INSTITUTE OF
ARCHITECTS

NATIONAL TRUST FOR HISTORIC
PRESERVATION

ART DECO SOCIETY OF AMERICA

MID-CAMBRIDGE
NEIGHBORHOOD
CONSERVATION DISTRICT
COMMISSION (CHAIR)

FORMER CHAIRMAN, BOSTON
SOCIETY OF ARCHITECTS
HONORS AND AWARDS
COMMITTEE

SPEAKING ENGAGEMENTS

2021 ARCHITECT'S NEWSPAPER
| REUSE & RENEWAL
SUMMIT: RETROFITTING
HOUSING: FROM HIGH-RISE TO
CHURCH CONVERSIONS

Tony has been a driving force in the evolution of the design practice at Finegold Alexander, and he has had a leadership role on many of the most recent and significant projects at the firm. His creativity in design, translating complex program requirements across existing and new building fabric has ensured transformational projects for our clients. Tony possesses extensive library project experience both in civic and higher education sectors, most recently including Boston Public Library Special Collections Renovation, Christa McAuliffe Branch Library, Hingham Public Library, Babson College Commons at Horn Library, Boston University School of Medicine, Alumni Medical Library Renovation and many more.

Tony's role as Chair of the Mid Cambridge Neighborhood Conservation Commission, as well as his past role as the chair of the BSA Honors and Awards Committee, reflects a deep commitment and passion for design excellence and a sensitivity to the historic nature of projects.

RELEVANT EXPERIENCE

LIBRARY EXPERIENCE

BOSTON PUBLIC LIBRARY, SPECIAL COLLECTIONS RENOVATION | BOSTON, MA

CHRISTA MCAULIFFE BRANCH LIBRARY | FRAMINGHAM, MA

LEED SILVER

HINGHAM PUBLIC LIBRARY | HINGHAM, MA

HOLYOKE PUBLIC LIBRARY | HOLYOKE, MA

JONES PUBLIC LIBRARY FEASIBILITY STUDY | AMHERST, MA

J.V. FLETCHER LIBRARY FEASIBILITY STUDY | WESTFORD, MA

MILTON PUBLIC LIBRARY FEASIBILITY STUDY | MILTON, MA

NEWBURYPORT PUBLIC LIBRARY | NEWBURYPORT, MA

STOUGHTON PUBLIC LIBRARY | STOUGHTON, MA

WESTWOOD PUBLIC LIBRARY | WESTWOOD, MA

LEED CERTIFIED

BABSON COLLEGE, THE COMMONS AT HORN LIBRARY | WELLESLEY, MA

BOSTON UNIVERSITY | BOSTON, MA

SCHOOL OF MEDICINE, ALUMNI MEDICAL LIBRARY RENOVATION

CIVIC

FALL RIVER JUDICIAL CENTER | FALL RIVER, MA

TONY HSIAO, AIA, LEED AP

Principal | Director of Design

DESIGN COMPETITION DIRECTOR

2014 AIA PA JURY MEMBER

UNION STATION 2010

GLYNDWR UNIVERSITY, WALES,
UK

JEWISH COMMUNITY CENTER,
MUNICH, GERMANY

HOLOCAUST MEMORIAL
FRANKFORT, GERMANY

SNUG HARBOR THEATRE,
STATEN ISLAND, NEW YORK

IMAX THEATER, CHATTANOOGA,
TENNESSEE

LEED GOLD CERTIFIED

FALL RIVER TRIAL COURT | FALL RIVER, MA

LOWELL JUSTICE CENTER | LOWELL, MA

LEED PLATINUM

LOWELL TRIAL COURT FACILITIES MASTERPLAN | LOWELL, MA

LOWER BASIN BARRACKS, MASSACHUSETTS STATE POLICE | BOSTON, MA

LYNCH VANOTTERLOO YMCA | SALEM, MA

NEWTON POLICE HEADQUARTERS | NEWTON, MA

OLD EVERETT HIGH SCHOOL ADAPTIVE USE STUDY | EVERETT, MA

PROJECT HOPE | ROXBURY, MA

ROSIE'S PLACE | BOSTON, MA

YORK JUDICIAL CENTER | BIDDEFORD, ME

HIGHER EDUCATION

BOSTON UNIVERSITY | BOSTON, MA

AUTISM CENTER OF EXCELLENCE

KILACHAND HALL, ADDITION AND RENOVATION

LEED GOLD TARGET

THE DAHOD FAMILY ALUMNI CENTER AT THE CASTLE

LEED GOLD CERTIFIED

BUNKER HILL COMMUNITY COLLEGE | CHELSEA, MA

BRYN MAWR COLLEGE, GOODHART AUDITORIUM AND NEW TEACHING THEATER |
BRYN MAWR, PA

DOWNTOWN BROCKTON HIGHER ED CAMPUS - RENOVATION | BROCKTON, MA

HARVARD UNIVERSITY | CAMBRIDGE, MA

HEMENWAY GYMNASIUM

THAYER HALL

MOUNT IDA COLLEGE | NEWTON, MA

MASTER PLAN

NEW RESIDENCE HALL

TUFTS UNIVERSITY, EATON HALL FEASIBILITY STUDY | MEDFORD, MA

TUFTS UNIVERSITY SCHOOL OF VETERINARY MEDICINE, AGNES VARIS | GRAFTON,
MA

UNION COLLEGE, NOTT MEMORIAL | SCHENECTADY, NY

UNIVERSITY OF MASSACHUSETTS, AMHERST, OLD CHAPEL RESTORATION |
AMHERST, MA

LEED GOLD CERTIFIED

UNIVERSITY OF MASSACHUSETTS, LOWELL, COBURN HALL CONCEPT STUDY |

TONY HSIAO, AIA, LEED AP

Principal | Director of Design

LOWELL, MA

UNIVERSITY OF MICHIGAN, STUDENT PUBLICATIONS BUILDING | ANN ARBOR, MI

UNIVERSITY OF NEW HAMPSHIRE, CONGREVE HALL | DURHAM, NH

CULTURAL

ADATH JESHURUN SYNAGOGUE | MINNEAPOLIS, MN

AGUDAS ACHIM SYNAGOGUE | SAN ANTONIO, TX

AM SHALOM SYNAGOGUE | GLENCOE, IL

ANSHE EMET SYNAGOGUE | CHICAGO, IL

BARSHOP JEWISH COMMUNITY CENTER | SAN ANTONIO, TX

BETH EL SYNAGOGUE | OMAHA, NE

BETH SHOLOM SYNAGOGUE | MEMPHIS, TN

B'NAI JEHOSSUA BETH ELOHIM SYNAGOGUE | DEERFIELD, IL

BOSTON CENTER FOR THE ARTS, THE CYCLOPAMA | BOSTON, MA

CONGREGATION SHEARITH ISRAEL | DALLAS, TX

KOL RINAH | CLAYTON, MO

MOHAWK THEATER + PERFORMING ARTS CENTER | NORTH ADAMS, MA

TEMPLE BETH TZEDEK | BUFFALO, NY

TEMPLE EMANUEL | NEWTON, MA

TEMPLE ISRAEL | BLOOMFIELD HILLS, MI

TEMPLE ISRAEL | OMAHA, NE

TEMPLE SHALOM, FEASIBILITY STUDY | NEWTON, MA

TEMPLE SHOLOM OF CHICAGO | CHICAGO, IL

TEMPLE SHIR TIKVA | WAYLAND, MA

THE HATCH MEMORIAL SHELL | BOSTON, MA

THE WANG CENTER FOR THE PERFORMING ARTS | BOSTON, MA

U.S. HOLOCAUST MEMORIAL MUSEUM | WASHINGTON, DC

VALLEY BETH SHALOM | ENCINO, CA

K-12 EDUCATION

BERKSHIRE SCHOOL | SHEFFIELD, MA

BERKSHIRE HALL

FINE ARTS BUILDING

GEIER LIBRARY

BROOKLINE HIGH SCHOOL | BROOKLINE, MA

TONY HSIAO, AIA, LEED AP

Principal | Director of Design

DOVER SHERBORN REGIONAL SCHOOL DISTRICT | DOVER, MA

HIGH SCHOOL

MIDDLE SCHOOL

ELIOT INNOVATION SCHOOL, BOSTON PUBLIC SCHOOLS | BOSTON, MA

173 SALEM STREET

585 COMMERCIAL STREET

GIBBS SCHOOL | ARLINGTON, MA

LEICESTER MIDDLE SCHOOL FEASIBILITY STUDY | LEICESTER, MA

METHUEN HIGH SCHOOL | METHUEN, MA

MILTON ACADEMY, CAPITAL PLAN IMPLEMENTATION | MILTON, MA

THE EARLY LEARNING CENTER AT THE SHURTLEFF SCHOOL | CHELSEA, MA

PHILLIPS ACADEMY EXETER, MASTER PLAN | EXETER, MA

WILLISTON NORTHAMPTON SCHOOL, REED CAMPUS CENTER | EASTHAMPTON, MA

DEVELOPMENT

19 ISABELLA STREET | BOSTON, MA

32 GARRISON SQUARE | BOSTON, MA

35 BOWDOIN STREET | BOSTON, MA

45 EAST CENTRAL STREET | NATICK, MA

727 MASSACHUSETTS AVE | CAMBRIDGE, MA

75 CLARENDON STREET CONDOMINIUMS | BOSTON, MA

84 DARTMOUTH STREET | BOSTON, MA

945 EAST BROADWAY | SOUTH BOSTON, MA

95 BERKELEY STREET | BOSTON, MA

BURROUGHS WHARF | BOSTON, MA

CASCADE RESIDENCES | WAYLAND, MA

CHARLESTOWN NAVY YARD, PIER 7 | CHARLESTOWN, MA

PENNY SAVINGS BANK RESIDENCES | BOSTON, MA

NEIHU MUSEUM RESIDENCE | TAIWAN

THE BOULEVARD, 110 BROAD STREET | BOSTON, MA

THE LUCAS, 136 SHAWMUT AVE | BOSTON, MA

THE ROYAL RESIDENCES, 407-409 SHAWMUT AVE | BOSTON, MA

VITA RESIDENCES, 3521 WASHINGTON STREET | JAMAICA PLAIN, MA

WOOD MILL | LAWRENCE, MA



Education and Qualifications

Associates Degree
Architectural Design –
Three Rivers College

Army National Guard
250th Engineers
Company

Accreditations and Memberships

Massachusetts Certified
Public Purchasing Official
Program (MCPPO)
OSHA 30 Certified

Years of Experience

27 years

Years with Firm

11 years

www.cplusa.com

Area of Expertise

Mr. Guyette has more than 25 years of experience within the design and construction industry having served in a variety of capacities including project manager, designer, builder, and owner. Ken has extensive experience providing project management services for a vast array of projects for both the public and private sectors. His responsibilities as project manager have included programming, design reviews, budget/contract management, cost validation, schedule performance analysis, site risk management, oversight of construction implementation and corrective action requirements, to name a few. As Senior Director for Colliers, Ken is responsible for ensuring satisfactory project completion with an emphasis upon planning, master scheduling, quality assurance, and coordination between the project team's various disciplines and the project owner.

Relevant Experience

Town of Amherst – Jones Library – Amherst, MA

Project management services for the Jones Library renovation and expansion project which incorporates small quiet study rooms, a computer training lab, a Youth Activities Room, a café-like space, a sales area for Library mementos and the Friends' Book Sale, self-serve Holds, and an Automated Materials Handling System.

Town of West Springfield – Public Library – West Springfield, MA

Project management services for the Public Library project which included the construction of a new 31,000 gsf addition and the demolition of the existing additions, as well as full restoration and repairs to the original historic structure. The facility received LEED Certification.

City of Fitchburg – Public Library – Fitchburg, MA

Project management services for the renovations to the existing library or construction of a new 70,000 square foot Library Building.

Town of Madison – E.C. Scranton Memorial Library – Madison, CT

Project management services for the \$15 Million renovation to preserve the library's historic architecture while improving the streetscape and expanding the floor plan.

Town of Norfolk – Public Library – Norfolk, MA

Project management services for the additions and renovations to the existing Norfolk Public Library.

City of North Adams – Public Library – North Adams, MA

Project management services for the additions and renovations to the existing North Adams Public Library.

Southern Connecticut State University – Buley Library – New Haven, CT

Project management services for the design and renovation of the existing five-story, 98,000 gsf library.

**EDUCATION**

Certificate, "Development Permitting in Boston," Massachusetts Continuing Legal Education, 2004
Certificate, "Green Strategies for Historic Buildings," National Preservation Institute (NPI), 2004
Certificate "Sec. of the Interior's Standards for the Rehabilitation of Historic Properties," NPI, 2003
Certificate "Issues in Federal Cultural Resource Compliance," NPI, Alexandria, VA, 1997
BS, Historic Preservation Planning, Roger Williams College, 1990
London Preservation Studies Program, Roger Williams College, 1989

PROFESSIONAL SUMMARY

Mr. Kelleher has over 30 years of professional experience in historic preservation planning, environmental regulation and compliance, cultural resource management, architectural design review and project management. He assists private and public clients with strategic consulting for compliance with local, state, and federal historic preservation regulations. Mr. Kelleher provides assistance to clients in meeting regulatory requirements through consultation with state and federal agencies and the preparation of environmental impact assessments and documentation, and Chapter 254, Section 106 and Section 4(f) evaluations.

Mr. Kelleher has an expertise in state and federal historic rehabilitation tax credits. He provides guidance to developers, property owners and architects on the appropriate adaptive reuse and redevelopment of historic buildings in order to comply with the Secretary of the Interior's Standards for the Treatment of Historic Properties. His background meets the Secretary of the Interior's Qualifications as a Historic Preservation Consultant.

SELECT PROJECT EXPERIENCE***State and Federal Historic Rehabilitation Tax Credit Certification***

◆ *90 Washington Street – City Hall Annex, Salem, MA.* Served as the Principal-in-Charge for the preparation of State and Federal historic tax credit applications for the rehabilitation of a two-story commercial building to house administrative offices for the City of Salem. The project included the rehabilitation of the historic building and a two-story addition providing public meeting rooms and community spaces. The project was recognized by Preservation Massachusetts for its sensitive repurposing of one of Salem's few mid-century buildings.

◆ *L.H. Hamel Leather Company complex, Haverhill, MA.* Project Manager responsible for drafting State and Federal Historic Preservation Certification Applications for the \$70 million adaptive reuse of four early 20th century former shoe manufacturing mill buildings to residential uses; and securing over \$24 million in historic tax credits. Responsibilities also included the oversight of the preparation of a

National Register of Historic Places nomination for the mill complex. Project received a Preservation Award from the Massachusetts Historical Commission.

◆ *Salem Jail Complex, Salem, MA.* Project Manager for the preparation of State and Federal Historic Tax Credit Applications for the redevelopment of an 1813 granite block Jail and an associated 1813 Federal style, brick, Jail Keeper's house that has suffered from extensive fire damage. The complex project involves converting the vacant and deteriorated jail buildings into a mix of residential, restaurant, artist studio and exhibition space. Project received awards from the MHC, AIA New England, National Housing & Rehabilitation Association, and Historic Salem, Inc.

◆ *Dwinell-Wright Company Warehouse, 311 Summer Street, Boston, MA.* Project Manager responsible for drafting State and Federal Historic Preservation Certification Applications for the adaptive reuse of an early 20th century coffee and tea warehouse in Boston's Fort Point Channel district. Responsibilities also included working closely with the developer/project architect in developing design alternatives that retain the building's character-defining features while incorporating elements for a modern architecture firm's office space. Project received a Preservation Award from the Boston Preservation Alliance.

◆ *Bowdoin Manor, Beacon Hill, Boston, MA.* Project Manager responsible for the preparation of State and Federal Historic Tax Credit applications for the rehabilitation of two early 20th century masonry buildings located on Boston's Beacon Hill for use as 120 single room occupancy residences. Responsibilities also included preparing an MHC Project Notification Form and securing design review approvals from the Beacon Hill Architectural Commission.

◆ *American House / Wilson's Department Store, Greenfield, MA.* Provided strategic and technical oversight in the preparation of State and Federal Historic Tax Credit applications for Wilson's Department Store. Constructed in 1876, the building originally housed a hotel with ground floor commercial spaces. Throughout the 20th century, the John Wilson & Co. men's clothing store that had occupied the building since 1896, expanded to a full service department store. The approved project includes consolidating the department store operations to building's lower four floors while creating office space on the top two floors. A significant component of the project involves the removal of the 1960s metal panel façade and restoration of the building's original 1876 brick façade.

◆ *Mohawk Theater, North Adams, MA.* Project Manager for the preparation of State and Federal Historic Preservation Certification Applications for the adaptive reuse of the National Register listed 1938 Mohawk Theater in downtown North Adams. Responsibilities also included working closely with project architects in developing project plans that retain the movie theater's Art Deco details while accommodating a new use as a performance theater hall.

MEMBERSHIPS AND APPOINTMENTS

Board of Directors, Preservation Massachusetts
Essex National Heritage Commission
Boston Preservation Alliance

Salem Historical Commission, past member
Historic New England
Historic Boston, Inc.

Sharon A. Sharry
109 Hillcrest Drive
Bernardston, MA 01337
413.441.1307

EDUCATION:

Master's Degree in Library and Information Science
State University of New York at Albany

Bachelor's Degree in Political Science
University of Massachusetts at Amherst

EXPERIENCE:

Oct. 2011 – **Jones Library System** – Amherst, MA

Present: *Library Director*

Under the supervision of a six-member elected Board of Trustees, responsible for all aspects of Jones, North Amherst, and Munson Memorial Library operations and services including administration, fiscal management, grant management, policy creation and oversight, collection development, programming, long-range planning, public relations, and circulation. Responsible for management of all three library facilities. Responsible for supervising all personnel (approximately 60 people), including members of the SEIU collective bargaining unit. Applied for and received a \$13.6 Million Massachusetts Public Library Construction Grant from the Massachusetts Board of Library Commissioners (MBLC). Serves on the Amherst Cultural District Steering Committee, the Amherst Business Improvement District Board of Directors, the CW MARS Finance Committee, and the Board of the Western Massachusetts Library Advocates.

Feb. 2008 – **Greenfield Public Library** – Greenfield, MA

Oct. 2011: *Library Director*

Under the supervision of the Mayor of Greenfield and a five-member elected Board of Trustees, responsible for all aspects of library operations and services including administration, fiscal management, grant management, facility management, policy creation and oversight, collection development, programming, long-range planning, and circulation. Responsible for supervising all personnel within three separate collective bargaining units. Managed a \$20,000 LSTA "Community Languages" grant from the MBLC. Awarded an Emily Bader Scholarship from the Massachusetts Library Association (MLA). Served on the following grant advisory committees: the Central Massachusetts Regional Library System's (CMRLS) "Director's Essentials" and the Institute of Museum and Library Services' (IMLS) "Connecting to Collections." Served on the following CW MARS Boards/Committees: Executive, Finance and Membership. Served as an LSTA Preservation Grant Reviewer for the MBLC and a member of the Greenfield YMCA Board of Directors.

Sharon A. Sharry
109 Hillcrest Drive
Bernardston, MA 01337
413.441.1307

Feb. 1999 – **Sunderland Public Library** – Sunderland, MA

Feb. 2008: *Library Director*

Under the direction of a nine-member, elected Board of Library Trustees, in complete charge of the Sunderland Public Library. Duties included fiscal development and control; evaluation of funding levels; budget request presentations to the town's Finance Committee/Board of Selectmen; accounts payable and receivable; personnel administration and evaluation; long-range planning; policy-setting; adult, young adult, and youth programming; public relations; collection management; circulation services. Applied for and received a \$1.1 Million Massachusetts Public Library Construction Grant from the MBLC. Applied for and received the following Mini-Grants from the MBLC: \$7,500 "On the Same Page;" \$5,000 "Customer Service;" \$2,500 "Preservation Survey." Budget format chosen to appear in the 2000 edition of the MBLC's *Massachusetts Public Library Trustee Handbook*. Served on several Western Massachusetts Regional Library System (WMRLS) Committees. Served as a Planning and Design Grant Application Reviewer for the MBLC.

Nov. 1995 – **Ramsdell Public Library** – Housatonic, MA

Feb. 1999: **Mason Library** – Great Barrington, MA

Branch Head/Assistant Librarian

Under the supervision of the Director of the Mason Library, in complete charge of the Ramsdell Public Library. Duties included maintaining the town-allotted budget; writing town and state annual reports; attending various meetings including Trustee, Friends and Department Head; fundraising; organizing all library programming; supervising staff; maintaining the building and equipment; collection development; cataloging; fulfilling InterLibrary Loan requests; assisting patrons with reference, Internet, CD-ROM, SearchBank/InfoTrac database and word processing questions. Responsible for the formation of a library computer club. Applied for and received a Massachusetts Library and Information Network (MLIN) Phase II Grant, a 1997 National Gardening Association Youth Garden Grant, and a \$6,000 "Homework Center" Mini-Grant from the MBLC.

Jun. 1990 – **Williamstown Public Library** – Williamstown, MA

Nov. 1995: **Lenox Library** – Lenox, MA

Berkshire Athenaeum – Pittsfield, MA

Circulation, Technical Services, & Reference Departments

Assisted patrons in the effective use of books, periodicals, vertical files, and the card catalog; assisted patrons with reference questions; processed requests for reserves and InterLibrary Loan materials; recorded circulation statistics; performed data entry; assisted patrons with public access computer questions; processed materials.

GEORGE HICKS-RICHARDS

529 Amherst Road, Granby, MA 01033

413.374.5846

geohicks68@yahoo.com

(he/him/his)

2008 - PRESENT

BUILDING MAINTENANCE SUPERVISOR, THE JONES LIBRARY, INC.

- Oversee maintenance and custodial staff
- Oversee physical operation of Jones Library and its two Branches
- Oversee operating budget for maintenance, supplies, equipment, and department staffing
- Oversee general maintenance of systems including HVAC, plumbing, and electrical
- Write and execute work orders
- Serve as building liaison for outside contractors
- Execute and track building, fire, and safety inspections
- Coordinate snow removal in inclement weather; maintain grounds
- Plan, research, and execute bids for purchases of supplies and equipment
- Develop ten-year capital plan
- Manage capital projects
- Operate and maintain Library vehicle(s)
- File and maintain all records pertaining to department
- Track utilities; find ways of reducing usage
- Develop and monitor recycling program
- Participate in the updating and execution of disaster plan
- Compile and provide reports
- Develop and execute preventive maintenance plan
- Serve on various committees as directed

2018 - 2019

FACILITIES SUPERVISOR, TOWN OF AMHERST

- Present operating budget to Assistant Town Manager for approval
- Develop ten-year capital plan
- Manage and execute capital projects; reduce substantial backlog of incomplete projects
- Oversee maintenance and custodial staff

2010 - 2011

INTERIM MANAGEMENT, THE JONES LIBRARY, INC.

- Develop, propose, and implement \$2.8M budget
- Develop comprehensive safety policy
- Provide management representation at all Town and Library Board meetings
- Human resources liaison
- Process bi-weekly payroll
- Oversee day-to-day operations
- Public/press outreach
- Initiate overhaul of financial bookkeeping practices
- Develop and implement five-year capital projects plan
- Develop and implement five-year goals plan

GEORGE HICKS-RICHARDS

529 Amherst Road, Granby, MA 01033

413.374.5846

geohicks68@yahoo.com

(he/him/his)

(continued)

1990 - 2008

PLANT MANAGER, EASTHAMPTON HIGH SCHOOL/CENTER ELEMENTARY SCHOOL

- Oversee custodial and housekeeping staff
- Oversee physical operation of building and grounds
- Order and maintain supplies and equipment
- Write and execute work orders
- Oversee contracted work
- Coordinate building functions (e.g., graduations, concerts, plays, & sporting events)
- Public liaison for building usage
- Serve on building safety committee; coordinate drills for weather/disaster situations
- Shipping and receiving
- Monitor recycling program
- Coordinate snow removal and maintenance of grounds in inclement weather
- Attend training seminars for proper work habits and mechanical systems
- Execute and oversee summer youth employment program
- Provide coverage for main office during absences, including general office duties

POSITION DESCRIPTION

Non-Union Level I
Library Services
Librarian II / Head of Special Collections

Job Summary

The Head of Special Collections is responsible for the vision, leadership, and administration of Special Collections at The Jones Library. Participates on the Library's policy and management team.

Supervision Received

Works under the broad guidance and direction of the Library Director, who outlines departmental policies and procedures and evaluates performance. The position performs regular daily duties independently and is given considerable discretion in exercising judgment, making decisions and determining appropriate courses of action.

Supervision Exercised

Recommend new hires, trains and evaluates assigned staff. Responsible for daily supervision, scheduling, assignment and goal setting for assigned staff and others working in the functional area. Recruits, trains, and supervises interns and volunteers, some of whom do professional level work, and assists/collaborates with project archivists.

Major Duties

1. Develops collections of original manuscripts, early editions, genealogical works, rare books, photographs, maps, and historical documents through community contact and other channels of archival acquisition. Selects current publications according to specialized knowledge of their subject area, guided by the *Collection Development Policy*. Collections include original manuscripts related to Amherst history and regional history. In addition, the Robert Frost and Emily Dickinson Collections are internally important.
2. Leads special technology projects including content definition and information mapping. Develops content for The Jones Library website, including uploading of finding aids. Develops and conducts digitization programs related to appropriate holdings.
3. Responsible for the conservation and preservation plan for Special Collections. Assesses the physical condition of materials and arranges for conservation treatment, as needed. Upgrades storage media as needed. Ensures that collections are properly housed in acid free containers and in an environment with proper temperature and humidity control. Maintains the *Disaster Manual* for The Jones Library.
4. Conducts Library tours, workshops, demonstrations, lectures, and other educational and cultural programs. Creates attractive and educational historical displays and exhibits. Provides instruction in the use of archival collections and special services, such as internet research. Prepares publicity and press releases for special events and library services. Designs and prepares flyers, handouts, and posters, or arranges for their production.
5. Responsible for donor relations and development activities within Special Collections. Prepares funding proposals to donors as required. Writes and manages grant proposals to develop new services and to enhance care of collections.
6. Responsible for overseeing the cataloguing and access control of all special collections materials, including coordinating retrospective conversion of cataloguing into MARC format for electronic access; indexing of newspapers, photographs, and other materials; preparing finding aids and bibliographic guides to collections and other sources of information for general distribution. Follows national standards and best practices for archival description.

7. Provides specialized reference assistance to scholars and general public using Special Collections. Receives and answers questions in person, by mail, telephone, and email. Keeps statistics on collection use, reference contacts, attendance at programs, and other activities. Prepares and submits reports to the Director annually and on demand. Acts as registrar for material that is loaned from the Archive and handles all risk management and exhibition loan form requirements.
8. Maintains the inventory of The Jones Library's Fine Arts Collections, including paintings, sculpture, decorative art objects, furnishings, and oriental rugs. Conducts research related to these collections and handles museum loans for outside exhibitions. Arranges for collection appraisals.
9. Represents the Library as a liaison person with all other community organizations on local history, including Amherst Historical Society, Amherst Historical Commission, and Dickinson Homestead. Promotes, publicizes, and creates awareness of Special Collections by maintaining ties within the community, as well as creating productive academic relations.
10. Develops and manages a volunteer and intern program taking advantage of assistance of skilled and subject knowledgeable community volunteers/interns. Establishes departmental policies, procedures, goals, and priorities. Keeps informed on developments in library science, including uses of information technology, conservation and preservation techniques, copyright legislation, and trends in education.
11. Performs other related duties as assigned by Director.

Desired Minimum Qualifications

Master's Degree in Library/Information Science from an ALA-accredited institution, and three years of professional experience in an archive.

Demonstrated knowledge of current standards and best practices for the arrangement and description of archival and manuscript collections. Knowledge of accepted preservation methods applied to archival collections. Experience with automated library and electronic formats in an archival setting. Experience with the development and implementation of digital initiatives. Understanding of intellectual property and copyright issues pertaining to special collections. Successful experience in writing and administering funding proposals. Demonstrated project management experience. A successful record of fundraising experience.

Excellent oral, written, and interpersonal communication skills to promote and present the archive to multiple audiences. Strong supervisory and managerial experience, desired.

Tools and Equipment Used

Library computer systems; personal computer, including word processing and Photoshop; database management software; audiovisual equipment; calculator; copier; FAX; telephone; and scanner.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb ladders, balance, and stoop, kneel, crouch, and/or crawl.

The employee must occasionally lift and/or move up to 35 pounds, lifting and moving furniture, framed paintings, and textiles. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment is a public setting. The noise level is generally quiet. The employee is exposed to collections that may arrive with mold, dust and insect damage.

Select Guidelines

Formal application, rating of education and experience, oral interviews and references check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related of a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job changes.

Lee R. Edwards

5 Wildwood Lane ▪ Amherst, MA 01002

413-548-3917 ▪ lee.edwards@umass.edu

EDUCATION

Doctorate in English University of California, San Diego, 1969

Master's Degree in English University of California, Berkeley, 1964

Fullbright Scholar University of Bristol, England 1962-63

Bachelor of Arts Degree in English Swarthmore College, 1962

EXPERIENCE

- 2016 – Present **Elected Member of the Board of Trustees**
Jones Library System – Amherst, MA
- 2006 – Present **Emerita Professor of English**
University of Massachusetts – Amherst, MA
- 1991 – 2006 **Dean of the College of Humanities and Fine Arts**
University of Massachusetts – Amherst, MA
- 1991 – 2006 **Executive Board Member**
Council of Colleges of Arts and Sciences
Served in leadership positions, including several terms as Chair of the Board and President of the national association serving 700 deans at 560 institutions of higher education.
- 1985 – 1990 **Editor**
The Massachusetts Review
- 1967 – 2006 **Faculty**
University of Massachusetts – Amherst, MA
Appointments in the English Department, the Women's Studies Program, and the Department of Women's and Gender Studies.

SELECTED PUBLICATIONS

Woman An Issue Ed. with Lisa Baskin and Mary Heath, UMass Press, 1972.

American Voices, American Women Ed. with Arlyn Diamond, Avon Books, 1973.

The Authority of Experience Ed. with Arlyn Diamond, UMass Press, 1977, reissued 1988.

Psyche as Hero Female Heroism and Fictional Form Wesleyan University Press, 1984.

KENT W. FAERBER
481 Station Road, Amherst, MA 01002
(413) 253-7931
KWFaerber@comcast.net

Education

Amherst College, B.A., 1963
Harvard Law School, L.L.B., 1966

Employment

Community Foundation of Western Massachusetts, Springfield, MA
President, 1999 – 2009
Development Officer/Vice President for Development, 1996 - 1999

Amherst College, Amherst, MA
Consultant, 1994 – 2008
Secretary for Alumni Relations and Development (Chief Advancement Officer), 1986 – 1994
Alumni Secretary, 1977 – 1986

Marine Petroleum Company, St. Louis, MO
Terminals Manager, 1974 – 1977

Husch, Eppenberger, Donohue, Elson & Cornfeld, St. Louis, MO
Firm Manager, 1972 – 1974
Associate Attorney, 1968 – 1972

CHARITABLE AND CIVIC

- Co-Chair, Development Committee and Capital Campaign Committee, Friends of the Jones Library System, Inc., 2018 – present
- Member, Jones Library Feasibility Committee, 2014 – present
- Trustee, Jones Library, Amherst, MA, 1996 – 1999
- Co-Founder and Governing Board Member, Emily Dickinson Museum, Amherst, MA 2003 – 2012; Chair 2006 – 2012; Honorary Member, 2012 – Present
- Trustee, Martha Dickinson Bianchi Trust (Evergreens), Amherst, MA, 2000 – 2003
- Trustee, Wildwood Cemetery, Amherst, MA, 1986 – Present
- Vestry Member, Treasurer, Senior Warden, Grace Episcopal Church, Amherst, MA, 1997 – 2001; Co-Chair, Rector Search Committee, 2001; Co-Chair, Rector Search Committee 2013
- Director, Amherst Inn Company, Amherst, MA, 1981–2009; former President, Vice President
- Chair, District I, Council for Advancement and Support of Education (CASE); 1993-1994

January 11, 2022

MATTHEW A. BLUMENFELD

P.O. BOX 2778, AMHERST, MA 01004
TEL: (413) 253-0239, MOBILE: (212) 727-1404
matthew@financialdevelopmentagency.com

EDUCATION:

University of California, San Diego
Master of Arts, Political Science, 1991
Honors: Doctoral Fellowship

Oberlin College
Bachelor of Arts, 1987
Government & History Major

RECENT EXPERIENCE

1991 – Present

Financial Development Agency, Inc., Amherst, MA

Principal - Created a full-service development and management consulting firm to serve clients in the not-for-profit sector in New York, New England and Central Florida. Specializing in cost-effective fund raising feasibility studies, capital campaigns and grant programs, FDA has assisted clients in raising more than \$300 million for capital, endowment and operating needs. Selected current and recent clients include:

Holyoke Public Library

After conducting a feasibility study, led a successful campaign involving state, municipal, and private contributions as well as New Markets Tax Credits to provide the funding for a \$14.5 million renovated and expanded state-of-the art library and learning center.

Girls Inc. of Holyoke, Holyoke, MA

Conducted fund raising feasibility study and campaign for \$5 million facility campaign for one of area's leading agencies working with young women of color. Managed annual foundation and corporate grants program as well as program development effort for major STEM initiative.

Hunter College High School Alumnae/i Association, New York, NY

Conducting major endowment campaign for one of nation's leading public high schools, as component of Hunter College's \$50 million capital fund drive. Personally cultivated and secured the first two million dollar plus commitments in organization's history.

Springfield School Volunteers, Springfield, MA

Directed annual foundation and corporate grants program raising \$200,000+ per year for programmatic and operating support. Consult on annual corporate and individual gift programs. Created planned giving program and conducted development audit

Amherst Cinema Arts Center, Amherst, MA.

Conducted fund raising feasibility study for conversion of dilapidated cinema building in downtown Amherst into a community arts center. Created capital campaign plan for first phase of building construction and renovation, which has led to opening of facility.

United Way of Hampshire County

Developed and successfully implemented two successive, three year strategic plan enabling the United Way to alter its strategic direction in order to better meet Hampshire County's specific needs.

Amherst Committee for A Better Chance, Amherst, MA

Directed \$350,000 capital campaign to renovate and expand 140 year old ABC House. Managed \$100,000 per year ABC annual campaign.

Urban League of Springfield, Springfield, MA

Managing major corporate, foundation and government grants program focused on bold initiative modeled on Harlem Children's Zone. In addition, providing grant and pre-campaign services for Camp Atwater, the nation's last remaining historically black summer leadership camp owned and operated by an Urban League affiliate.

Chicopee Public Library, Chicopee, MA

Led \$8+ million fund drive to build new main branch. Raised more than \$2.5 million in private donations including \$500,000+ lead gift.

River Valley Market, Northampton, MA.

Directed \$1 million Member Loan Campaign, largest fund drive in history of new cooperative food markets.

Starr Library, Rhinebeck, NY

Directed \$1.9 million expansion drive to increase size of library. Also assisted in doubling operating budget.

1991 – 1992

Forbes Magazine, New York, NY

Statistics Department Researcher - Researched nation's largest privately held corporations for annual *Forbes 400* issue.

1989 – 1991

University of California at San Diego, San Diego, CA

Research Assistant & Teaching Assistant - Worked with professors on manuscripts and journal articles. Taught undergraduate sections in International Relations and Comparative Politics. Prepared and presented lectures, led discussion groups, wrote exams, evaluated student progress, graded and critiqued student papers.

1988 – 1989

Institute for Contemporary Studies, San Francisco, CA

Development Officer and Interim Director of Development - Responsible for administration, maintenance, and expansion of \$2.3 million annual development effort. Worked with president and staff to create a comprehensive development plan for the ICS publishing imprint and ICS' affiliate, the International Center for Economic Growth. Planned Institute's capital campaign.

VOLUNTEER EXPERIENCE

Amherst Education Foundation, Board of Directors
Amherst Family Center, Development and Planning Committee
Amherst Area Chamber of Commerce, Board of Directors
Amherst Committee for A Better Chance, Board of Directors
Community Foundation of Western Massachusetts, Distribution and Scholarship Committees
Town of Amherst, Member 250th Committee
Amherst Town Meeting Member
Exam Schools Partnership Initiative (ESPI), Member, Board of Directors

PERSONAL

Amherst resident since 1995. Married, with 2 daughters who graduated from Amherst Public School System. Coached for Amherst Youth Soccer and Amherst Youth Basketball. Strong interest in education, particularly providing opportunities to at-risk youth, and in economic development/revitalization.

Graduate of Hunter College High School in 1983; was first male senior class president in school history.

REFERENCES

Available upon request

Nancy R. Reeves

31 Franklin Street
Northampton, MA 01060
Email: nrreeves@comcast.net
cell: (413) 320-1582

Professional Profile: Senior Fund Raising professional with over thirty years experience working as a capital campaign consultant in the Pioneer Valley. Experience also includes Feasibility Studies, Annual Giving, development program evaluations and comprehensive development planning.

Professional Experience:

5/2009 – 12/2015

New England Public Radio, Springfield, MA Campaign Consultant

Responsible for the planning and implementation of a comprehensive capital campaign for \$7 million to fund the purchase and construction of new headquarters and other key initiatives. Recruited campaign leadership and three county solicitation teams, created campaign case, screened prospect pool, and monitored volunteer solicitation efforts. Also obtained \$675,000 in grant support and had direct involvement in over \$1 million in personal solicitations.

5/1987 – present

Fund Raising Consultant (Client List Attached)

Development consultation specializing in Capital Campaigns, Feasibility Studies, Annual Giving, development program evaluations and development planning.

10/79 – 5/1987

WGBY-TV, Channel 57 (PBS)

Associate General Manager (2/1985-5/1987)

Assistant to the General Manager (3/1982-2/1985)

Director of Fund Raising (10/1980-3/1982)

Capital Campaign Director (10/1979-10/1980)

Responsible for the planning and implementation of a capital campaign for \$1.8 million, obtaining support for the project within the station's four-county coverage area; supervised Membership Dept. for two years; prepared grant proposals to local and national foundations for capital and operating support; served as staff liaison to Board of Directors; assumed a variety of station-wide management duties and responsibility for special projects.

4/1976 – 6/1979

Academy of Natural Sciences (Philadelphia, PA)

Assistant Director of Development for Programs

Responsible for budgeting, planning, and implementing programs for the Academy's 2500 members and the general public; served as staff liaison to the Academy's Women's Committee and managed rentals of the Academy's facilities to outside organizations.

Education:

1973

B.A. in Music History and Theory
Skidmore College

1973-74

Graduate Studies – Auditor in Music and German
Albert-Ludwigs Universitat (Freiburg, Germany)

Professional Affiliations:

2002 – present

Advisory Board, Northampton Community Music Center

2001 – present

Board of Trustees, Cooley Dickinson Health Care Corporation

1994 – present

Board of Trustees, Frank Newhall Look Memorial Park

1996 – 2001

Board of Directors, VNA/Hospice Alliance, Inc.

1986 – 1992

Board of Directors, Hospice of Hampshire County

1982 – 1985

Advisory Board, Fine Arts Center (UMass)

1981 – 1984

Board of Directors, Hampshire Community United Way

Ginny Hamilton
140 Middle Street ▪ Amherst, MA 01002
413-570-0436 cell ▪ hamiltonvp@gmail.com

summary of qualifications

- Seasoned professional with 30+ years of experience in organizing and advocacy for social change.
- Extensive nonprofit management experience, including personnel management and team building, fund development, government and private grant writing, event planning, financial management, curriculum design, board development, strategic planning and capacity building.
- Skilled public speaker, known for interactive, enjoyable, and informative presentations for a wide variety of audiences, including community volunteers and advocates, homeless parents, housing and real estate professionals, corporate employees, municipal officials, and faith leaders.
- Demonstrated commitment to centering the experience and leadership of BIPOC while calling in white-bodied people to acknowledge and address our biases based in white supremacy culture.

professional experience

Friends of the Jones Libraries Amherst, MA
Capital Campaign Manager (part time) March 2022 – present

- Coordinate Campaign Committee and Steering Committee charged with raising \$6.6M from individual and institutional donors.
- Coordinate solicitation efforts, including volunteer training and support, administration, and follow through.
- Develop and implement communications strategy including campaign collateral materials, website, social and mainline media, and donor communications.

MA Essentials for Childhood Boston and Amherst, MA
Co-facilitator (part time) March 2021 – Present

- Coordinate with public and private stakeholders to promote policies to stabilize family finances as a means to improve child welfare, racial and socio-economic equity.
- Spearhead materials development to educate providers regarding Massachusetts' paid family and medical leave and other economic supports.
- Facilitate white affinity group designed for participants to develop knowledge, skills, and professional courage to recognize and address systemic racism in their work and in their lives.

Ginny Hamilton Consulting Boston and Amherst, MA
Select Consulting Projects September 2009 – Present

- Led participatory strategic planning for a mission driven small organization.
- Created content and architecture for a health insurance company's consumer facing website.
- Conducted data analysis, documented trends, and proposed policy recommendations as part of federally mandated municipal reporting.

Fair Housing Center of Greater Boston	Boston, MA
Executive Director	October 2006 – February 2009
Deputy Director	July 2000 – September 2006
Program Coordinator	October 1999 - July 2000
<ul style="list-style-type: none">▪ Founding board and staff member, involved in every aspect of the organization's growth, including short- and long-term strategic planning, fund development, and personnel management, communications, and programming.▪ Ran daily operations once promoted to Deputy Director in 2000, constructing annual budget, managing finances and year end audit prep.▪ Grew budget 180% in 4 years. Diversified funding base from one federal grant covering 78% of budget to multiple government grants totaling no more than 52% of revenue. Expanded foundation and corporate support 2.5x and individual donors 3x.▪ Created and maintained web and e-news content, print collateral materials and reports.▪ Established annual event and awards ceremony. Expanded for 10 year anniversary celebration with keynote speaker Governor Patrick.	

early career

MA Coalition for the Homeless, Housing Policy Coordinator, Promoted to Director of Public Policy
Just A Start House, Mentor Program Coordinator
INFACT, National Organizer, Faith Based Organizer
Jobs with Peace Campaign, National Common Agenda Coalition Organizer
Committee to Elect Pat Jehlen, State Representative, Campaign Manager

skills

- Project management, holding 10K foot view for strategy, implementation, and problem solving
- Grassroots and coalition organizing advancing local, state and federal legislative and administrative policy agendas
- Communications collateral and materials development for web, marketing materials, messaging, with emphasis on tone and accessibility, inclusive of varied audiences, public, voters, funders, policy makers, media
- Strong written and verbal communication skills
- Proficient with MS Office and Google platforms, collaborative software (Slack), livestream platforms (Zoom)
- Exceptional record keeping and squeaky clean financial management

education

Tufts University, Medford MA Bachelor of Arts in Sociology, Peace and Justice Studies. Internships with Dudley Street Neighborhood Initiative, Boston Women's Fund.

JONES LIBRARY

NORTH AMHERST LIBRARY • MUNSON MEMORIAL LIBRARY

September 27, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee,

On behalf of the Trustees of the Jones Library, I am writing in support of the Library's application for a NEH Infrastructure and Capacity Building Challenge Grant as the Town of Amherst and the Library Trustees commit to create a Humanities Center on the ground floor of the renovated and expanded Jones Library.

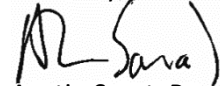
As is stated in our application, the mission of the Jones Library is to be a community hub to a diverse population of Amherst residents, where books are celebrated, and all members of the community can enhance their educational, cultural, and lifelong learning pursuits. As part of this mission, the Library works to provide outstanding collections and programming that spark understanding of all subjects within the humanities. A new Humanities Center at the Jones will accomplish many Library goals, including: the creation of a permanent place to prominently display the Town's Civil War Tablets in the Library; protecting our valuable Archival materials in a fully climate-controlled space; offering a more visible space for the Burnett Art Gallery; and providing accessible and flexible spaces for the community to hold humanities programs.

In 2019, the Library Trustees enthusiastically signed a Memorandum of Understanding with the Friends of the Jones Library System, agreeing that the Friends would oversee the project's capital campaign. This confirms our commitment and capacity to raise the \$4M in matching funds that this challenge grant will facilitate.

I hope you will agree that the Jones Library's renovation and expansion project has been planned so that the outcomes and benefits of the Humanities Center will be sustainable environmentally and economically, and the resulting spaces will enable the Jones to bring additional, community-wide humanities programming to downtown Amherst.

Thank you so much for your time and consideration.

Sincerely,



Austin Sarat, President
Jones Library Board of Trustees
43 Amity Street
Amherst, MA 01002
adsarat@amherst.edu
413.259.3090

LEARN • DISCOVER • CONNECT

joneslibrary.org



September 27, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee,

On behalf of the Friends of the Jones Library System, I am writing in support of the Jones Library's application for a NEH Infrastructure and Capacity Building Challenge Grant. We are committed partners, together with the Town of Amherst and the Board of Library Trustees, in the project of creating a Humanities Center on the ground floor of the renovated and expanded Jones Library.

As part of the larger Jones Library Building Project, the Humanities Center will help achieve the Library's long-term goals, transforming it into a fully accessible modern facility that meets the library needs of a diverse 21st Century community while preserving our historic building. The Humanities Center will bring audiences to the Jones in traditional and new ways, restoring and expanding the physical space for humanities collections, programs, and activities.

In 2018, when the Trustees consolidated all fundraising under the Friends, we immediately began to expand the Annual Fund to create a fundraising constituency adequate for the upcoming capital campaign. We succeeded in increasing Annual Fund receipts sevenfold in 4 years. The Memorandum of Understanding with the Board of Trustees signed by the Friends in 2019 signals our commitment to overseeing the Project's capital campaign. With \$3,096,000 in hand as of this letter, the Friends are confident in our fundraising plan, and our capacity to raise the \$4M in matching funds required by the challenge grant.

We are grateful for your consideration of our application for support.

Sincerely,

Nancy Campbell, President
Friends of the Jones Library System
43 Amity Street
Amherst, MA 01002
ncampbel@mtholyoke.edu
413.253.7680

Capital Campaign Memorandum of Understanding
Approved by the Board of Trustees 10-23-19
Approved by the Friends of the Jones Library System 11-18-19

The Trustees of the Jones Library, Inc. hereby invite the Friends of the Jones Library System to undertake the private fundraising component for the proposed renovation and expansion of the Jones Library's physical facility and to establish a structure under which to conduct a Capital Campaign; this structure will include a Capital Campaign Committee. The purpose of this agreement is to define the relationship between the Trustees and the Friends, rather than to dictate how the work will be accomplished.

OVERSIGHT

The Friends' Capital Campaign Committee (FCCC) is authorized to undertake fundraising with such committees, volunteers, and consultants as they deem appropriate. A Mediation Committee composed of two Friends' Board Members appointed by said Board, and two Trustees of the Library appointed by said Trustees, shall be constituted to resolve any disputes which may occur during the course of the Capital Campaign.

SCOPE

Unless otherwise agreed, the FCCC will undertake all private fundraising appeals. Payments received by the Friends for the Capital Campaign shall be deposited into a segregated account. The Friends shall expend such funds as may be required to raise, record, invest, and disburse funds and earnings thereon in this Capital Campaign. All funds raised, net of these expenses, shall be spent on the proposed renovation and expansion project as specified by the Trustees of the Jones Library. The Jones Library may requisition such net funds by written requests signed by the Library Director.

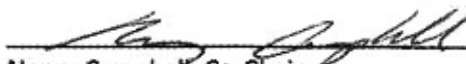
ACCOUNTABILITY

The Friends will receive, acknowledge, and track all donations for the Capital Campaign, including any conditions set by donors. The Friends will submit Capital Campaign Income and Expenditure reports to the Trustees at least monthly. Mechanisms for confirmation of funds received and expenditures shall be established.

TERMINATION


This arrangement may be dissolved at any time by majority vote of either the Library Trustees or the Friends' Board. At that time, the Friends will turn over to the Trustees any funds raised, less expenses incurred or committed.

Signed:



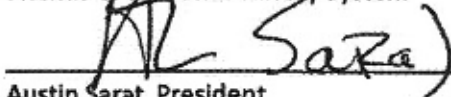
Nancy Campbell, Co-Chair
Friends of the Jones Library System

Date 11/27/19



Elaine Donoghue, Co-Chair
Friends of the Jones Library System

Date 11/26/17



Austin Sarat, President
Jones Library, Inc. Board of Trustees

Date 11/25/19

ADDENDUM:

In order to insure the smooth and efficient operation of this agreement, the Mediation Committee will monitor the same. On behalf of the Boards which its members represent, it will attempt to resolve any disagreements over the way in which the Friends conduct their fundraising activities, including but not limited to:

1. The selection, deployment, compensation, and termination of any consultants employed by the Friends;
2. The timing, recipients, and content of any mailings;
3. The content and look of any written materials provided by the Campaign;
4. The conduct of any solicitations;
5. The designation, award, and recognition of any gift naming opportunities;
6. The timing, content, and amounts requested in any application for major grant opportunities, particularly those for which the Jones Library, Inc. or the Jones Library must be the applicant;
7. The identification and solicitation of major donors, including members of the Town Council, other Town officials, or other prospects in which either Board may have a particular interest;
8. Such other aspects of the Friends Campaign as may be of particular importance to either of such Boards.

The Mediation Committee will attempt to resolve any disagreements that have arisen over Friends' fundraising activities, thereby freeing both Friends' and Trustees' Boards from unnecessary involvement in details and freeing the Campaign from delays. The Mediation Committee may refer any disagreements to their full Boards when they believe that they do not, themselves, have the authority to resolve such a dispute, or when they wish to consult their respective Boards.



20 September 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee,

I write as the chair of the Amherst Historical Commission to express our support for the proposal submitted to you by the Jones Library under the NEH Infrastructure and Capacity Building Challenge Grant program in order to create a Humanities Center on the ground floor of our renovated and expanded facility.

The program that they propose, which will encompass a new humanities space; archival expansion, protection, and wider access for Special Collections; proper housing of our historical Civil War tablets; and exhibition space for both the Burnett Art collection and for temporary installations are all plans that impact cultural heritage aspects of our town.

The Historical Commission has been looking for a permanent home for our large stone Civil War tablets for a number of years and we are delighted that the library is willing to take on their care. They record the names of all the citizens of Amherst who fought in the Civil War, including a company of Black soldiers, many of whom are buried in our West Cemetery, which is a key feature of our downtown landscape for visitors.

Naturally, many of the town's historical records and artifacts are kept in the Jones library archives. We are well aware that environmental conditions affect the longevity and maintain the quality of these resources. This collection has been challenged by structural concerns for many years and it will be a relief to know that better storage practices will be in place for the future.

Such a humanities center on the main floor of the building, accessible to all, represents a major enhancement of the services our public library can offer to the many diverse residents of this town. The Historical Commission is delighted to see these plans and urge your closest consideration towards funding the proposal.

Many thanks,

Janet T. Marquardt, PhD 
Chair, Amherst Historical Commission

September 26, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, S. W.
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant
Review Committee:


I am writing on behalf of the Board of Trustees of the Amherst Historical Society and Museum. Located in the mid-eighteenth-century Simeon Strong House, the Historical Society lacks an indoor space that is ADA-compliant and large enough for some of our public programs, including concerts and talks on historical subjects freely offered to the residents of our region. In recent years, we have held most of our programs at the Jones Library, including our annual meetings. The Jones Library enables the Historical Society to meet its mission of connecting residents and others in the region to the region's history.

We also collaborate with the Jones Library in other ways. For exhibitions at the Historical Society, Special Collections at the Jones Library has made available reproductions of photographs and other documents from their collections. And, this past spring, the Historical Society gave to the Library its collections of photographs, books, miscellaneous manuscripts, and printed single-sheet documents recognizing that the environmental conditions at the Historical Society are not ideal for the storage of historical paper collections. Nor does the Historical Society have space for scholars or staff to supervise them. Increased space for Special Collections and enhanced environmental controls is an important feature of this new addition.

Having served for six years on the Amherst Cultural Council (a program of the Massachusetts Cultural Council) and on boards of other local community groups, I can attest to the difficulty in finding affordable community spaces for programming. Having the proposed community space available for evening use outside of normal library hours will facilitate programming for the Historical Society and many other organizations.

For these several reasons—our long history of collaboration and the needs of the community—the board of the Amherst Historical Society supports the creation of the Humanities Center on the ground floor of the renovated and expanded Jones Library.

Sincerely yours,


Georgia B. Barnhill, President



61 Chestnut Street, Amherst MA 01002

9/30/2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee,

I am a 6th generation black and indigenous Amherst, MA resident- descended from Western Massachusetts' indigenous people and Amherst's first black families and founder of Ancestral Bridges; an Amherst based nonprofit singularly qualified to share their stories and uniquely qualified to represent local African- Americans and descendants of the original people in the CT River Valley.

Ancestral Bridges supports and builds programs that celebrate BIPOC arts and culture; enables first-time home ownership opportunities; and raises the future potential of BIPOC and disadvantaged youth. Serving as the bridge between the past and the present, between elder and youth, between diverse populations in the Connecticut River Valley- connecting all who seek to learn and grow through meaningful engagements that educate, empower, and nurture long lasting growth.

I write in support of the Jones Library creating a Humanities Center.

I grew up down the street from the Jones Library and have many early memories of near daily walks to the library with my grandmother. My early memories, like those of my great-grandfather; born in Amherst in 1896 in a home his father built on the historically Black Hazel Avenue; my grandmother, and my mother, do not include people that look like us hanging on the walls of the Jones Library. Our family of the first Blacks and Afro-Indigenous of Amherst and their community were not on view in the Jones Library Special Collections. The same is true to date for these individuals were integral to the fabric and character of Amherst and surrounding towns. Individuals who built and founded the 1st and oldest Black churches of Amherst; facilitated the smooth functioning of commerce and institutional education; provided living quarters for many who were otherwise denied, including newly arrived Black people from the South; and one internationally acclaimed jazz musician received in the court of King Farouk in Egypt.

Some were members of the all Black Massachusetts 54th Infantry Regiment and 5th Cavalry Regiment during the Civil War. Including my 4x great-grandfather, Christopher Thompson, member of the 5th Cavalry who was in Texas to participate in the military acts that ended slavery in America on June 19, 1865, the day we now celebrate as Juneteenth. In 1893 the Grand Army of the Republic (GAR) gifted the Town of Amherst with 5 marble tablets that list the names of over 300 Amherst area Union Soldiers.



61 Chestnut Street, Amherst MA 01002

Uncommon of their time, they list the names of the 54th Regiment and 5 Cavalry Soldiers. These are the Civil War Tablets listed to receive gallery space within the new Humanities Center at the Jones Library.

My grandfather created an initiative to find a permanent home for the Civil War Tablets a few years before his death in 2004. He was instrumental in raising funds for the tablets to be restored. His vision reached beyond the boundaries of displaying the tablets as solely a Civil War monument; focusing instead on the abundance of content and opportunity they offer to be inclusive of the total community that formed the town and its history without separating or limiting Indigenous and Black history to a day or month a year. In 2019, I picked up my grandfather's project that had remained dormant since his death in 2004. This led to the first annual town wide Juneteenth celebration in Amherst; with the Civil War tablets as the nucleus, we recognized the 54th Infantry Regiment and the 5th Cavalry Regiment for their incredible bravery to deliver and enforce the Proclamation of Freedom in General Order No. 3 while wearing lesser made uniforms, armed with secondhand weapons. In 2022, the celebration continued with the Ancestral Bridges Juneteenth Heritage Walking Tour, an experienced based walk that features epic and previously unrecognized black historical landmarks. Please support the Jones Library in creating a Humanities Center that would allow for a broader range of audience, participation & partnerships with other organizations, and add depth to the overall library culture.

Sincerely,

A handwritten signature in black ink, appearing to read "Anika", written over a horizontal line.

Anika Lopes

Founder, Ancestral Bridges

info@ancestral-bridges.org

ancestral-bridges.org

Burnett Gallery at the Jones Library
43 Amity Street
Amherst, MA 01002

September 25, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee,

I am writing to you in my capacity as the Chair of the Burnett Gallery Committee. The Burnett Gallery has been a feature of the Jones Library, in Amherst, Massachusetts, for decades. The Burnett Gallery Committee is a group of volunteers who annually jury art submitted by local artists, and schedule month-long exhibits; those exhibits are displayed in the dedicated gallery space provided by the Jones Library. The Burnett Gallery Committee members are not library staff, nor are we appointed by the librarian or the library trustees.

As a community gallery, we seek artists who live in the region and are generally not connected to commercial or academic galleries, and who represent a wide diversity of backgrounds, media, and styles. There is no cost for the artists to apply to have a show or to display their art once selected.

The Burnett Gallery's opening reception was one of the highlights of Amherst's "Arts Night Out," a monthly showcase of downtown art venues, pre-pandemic. We anticipate that these lively gatherings will resume. Library staff have worked with us to give the gallery a major presence on the Jones Library's website. We also work closely with staff on issues regarding the physical facilities, one of which is inadequate lighting due to the limited capacity of old wiring in the current building.

We look forward to having a more visible, approachable, and improved gallery space when the library expansion and renovation is completed. In the remodeled building, the Burnett Gallery will be one component of a Humanities Center on the ground floor, including ample space for Special Collections and Special Collections' rotating exhibits, also a permanent exhibition of the town's historic Civil War Tablets.

The new Burnett Gallery will no longer be tucked into a space up a back stairway and off of a hidden corridor. We believe the library renovation will result in patrons finding it far easier to become acquainted with both the Burnett Art Gallery's and Special Collections unique offerings, thus encouraging new interactions with their local library. In addition, the Humanities Center will provide direct access to and from the outside, which means the Burnett Gallery will be able to offer evening opening receptions and additional programming after normal library hours. The Gallery could be made available for an artist to present a gallery talk or demonstration, without being confined to the Library's open hours.

We therefore strongly support the Jones Library's application for an NEH Infrastructure and Capacity Building Challenge Grant to create a Humanities Center.

A handwritten signature in black ink that reads "Elisa Campbell". The signature is fluid and cursive, with the first name "Elisa" and last name "Campbell" clearly distinguishable.

Elisa Campbell
Chair, Burnett Gallery Committee



September 26, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee:

I am the executive director of The Eric Carle Museum of Picture Book Art in Amherst, Massachusetts. I'm writing today in enthusiastic support of the Jones Library's application for an NEH Infrastructure and Capacity Building Challenge Grant.

A little background: The Eric Carle Museum of Picture Book Art ("The Carle") was established in 2002 by the late Eric and Barbara Carle. As the international champion for picture books, we collect, preserve, and exhibit original illustrations, encourage guests of all ages to read and create art, and foster an ever-growing audience passionate about children's literature. Each year, we welcome more than 50,000 visitors to our museum, while our traveling exhibitions reach more than half a million museum-goers around the world. We are proud to be part of the Five-College Area, as this Valley is known, which has a long history as a literary force where books—and all that they offer—are valued and celebrated. In addition to The Carle and the Jones Library, for example, Amherst is home to renowned collecting institutions like The Emily Dickinson Museum and the Yiddish Book Center.

The Jones Library is the centerpiece—architecturally, culturally, socially, and educationally—for our entire Amherst community. For two decades, The Carle and the Jones have enjoyed a fruitful working relationship. Our two institutions share a deeply held commitment to making books, critically important special collections, and engaging literary programs accessible to all, regardless of means or ability. Jones Library's own special collection, which includes historically significant holdings of Emily Dickinson and Robert Frost materials, is as significant as any held by the area's many museums and college libraries.

Jones Library has applied for a grant to create a Humanities Center on the ground floor of a renovated and expanded building. Funds would allow the library to upgrade to the current standards for collections care while also creating adequate space and opportunity—through exhibitions, programs, and reading areas—to share their holdings with a wider audience. This major upgrade will of course encourage greater scholarship. It will also create a much-needed gathering space for programs in our community—space the library, and The Carle, have historically been unable to provide. Just as important: the Humanities Center will encourage a new generation of library patrons to learn about the importance of primary source materials.

The proposed new space would also create many more opportunities for our two institutions to collaborate. To date, we have focused our efforts in three areas, all of which could be expanded upon in the new space:

- Joint books clubs, like our 2020 Nonfiction Book Club inspired by The Carle's exhibition *Picture the Dream: The Story of the Civil Right's Movement through Children's Books*.
- Take-and-make STEAM activities—materials produced by The Carle—for distribution to the library's youth patrons.

125 West Bay Road · Amherst, MA 01002 · 413-559-6313 · www.carlemuseum.org

- Art outreach programs, run by The Carle's Art Studio staff, such as the 2019 Owl City Craft Workshop celebrating the 2019 Samuel Minot Jones Award for Literary Achievement.

Jones Library staff also regularly participate in The Carle's professional development offerings, including educator workshops and our Annual Educators' Night.

I sincerely hope you will award the Jones Library an NEH Infrastructure and Capacity Building Challenge Grant. Over the last few years, The Jones Library and its visionary plans for its future have galvanized our community and deepened its awareness of the importance of a thriving free library system. With a well-designed, green building and increased capacity, the library would finally be able to fully meet its obligations to its collection and to the thousands of area patrons eager for inspiration and knowledge.

Thank you for your time and attention, and support of our invaluable institutions.

Sincerely yours,

A handwritten signature in black ink, reading "Alexandra Kennedy". The signature is fluid and cursive, with the first name "Alexandra" written in a larger, more prominent script than the last name "Kennedy".

Alexandra Kennedy
Executive Director



September 26, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee:

I am writing today as the Executive Director of the Emily Dickinson Museum in Amherst, Massachusetts, birthplace and home of the distinguished nineteenth-century American poet. Our mission is to spark the imagination by amplifying Emily Dickinson's revolutionary poetic voice from the place she called home. The Museum's programs serve tens of thousands of in-person and remote participants each year from our local, regional, national, and international communities.

The Emily Dickinson Museum enthusiastically supports its application for a NEH Infrastructure and Capacity Building Challenge Grant to create a Humanities Center on the ground floor of the renovated and expanded Jones Library. As two significant literary sites in downtown Amherst, the Jones Library and the Emily Dickinson Museum have enjoyed an essential, longstanding, and marvelously productive partnership through their respective arcs of institutional growth and public service. The Library's goal of creating a Humanities Center to house and manage its historic and literary resources as well as to provide new exhibit and programming space speak to the very heart of our symbiotic partnership.

The Jones Library is the repository of a modest but important collection of Emily Dickinson manuscript material as well as a larger collection of material related to Robert Frost; both collections set the Library apart as a significant resource. Emily Dickinson Museum staff and Dickinson scholars the world over rely on the Jones's Special Collections – town records, business directories, newspapers, manuscripts, maps, photographs, records of civic organizations, and more – for research on every aspect of the poet's historical context to enrich our interpretation of her life in Amherst. These same resources are used in the Museum's professional development programs for K-12 educators and by students conducting their own research on the poet's life.

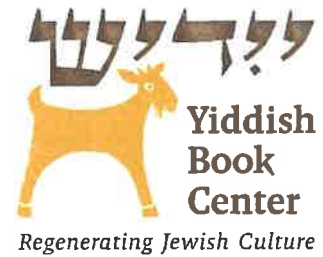
The Jones Library and Emily Dickinson Museum collaborate on humanities programs for the general public, including an annual Poetry Walk and an annual Poetry Festival. In addition, the Jones is generous with its space when the Museum, which does not have its own program facilities, has been in need. Plans for the multiple spaces in the Humanities Center will offer even greater opportunities for co-sponsored programs including lectures, workshops, and artistic presentations.

In short, plans for a Humanities Center in a renovated Jones Library will fill a significant community need and will strengthen the partnerships bringing meaningful humanities programming to the Town of Amherst and its neighbors. The Emily Dickinson Museum wholeheartedly supports The Jones Library's application for a NEH Infrastructure and Capacity Building Challenge Grant.

Sincerely,

Jane H. Wald

Jane H. Wald
Jane and Robert Keiter Family Executive Director
Emily Dickinson Museum
280 Main Street, Amherst MA 01001



September 22, 2022

Office of Challenge Grant Programs
National Endowment for the Humanities
400 7th Street, SW
Washington, DC 20506

Dear Members of the NEH Infrastructure and Capacity Building Challenge Grant Review Committee,

Yiddish Book Center
1021 West Street
Amherst, MA 01002
413-256-4900
yiddishbookcenter.org

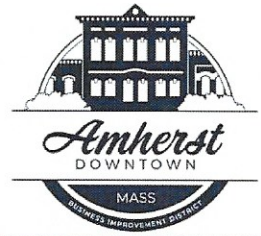
My name is Susan Bronson, and I am the executive director of the Yiddish Book Center in Amherst, MA. I am writing to you to express my support for the Jones Library's application for a NEH Infrastructure and Capacity Building Challenge Grant to create a Humanities Center on the ground floor of the renovated and expanded Jones Library.

I have had the pleasure of working with the Jones Library over the years, presenting joint programs and leveraging our respective audiences to expand each other's reach. Most recently, the Yiddish Book Center launched Reading Groups for Public Libraries, an initiative to engage teens and adults in thinking about societal issues such as identity, assimilation, language, and generational change through translated Yiddish works. The Jones Library participated in our inaugural year, helping us reach an audience of local readers who had never read a work by a Yiddish writer. We are very pleased that the Jones Library will once again be participating in our second year of the program as we explore issues of displacement, migration, and diaspora.

The renovations and expansion of the Jones Library will provide much-needed community space for important partner programming, like the reading groups, right in downtown Amherst. Thank you for your consideration of their application.

Warm regards,

Susan Bronson
Executive Director



To: National Endowment for the Humanities Infrastructure and Capacity Building Challenge Grant

From: Claudia Pazmany, Executive Director, Amherst Area Chamber of Commerce
Gabrielle Gould, Amherst Business Improvement District (BID) and Downtown Amherst
Foundation (DAF)
on behalf of their respective Board of Directors and Staff.

CC: Jones Library Trustees
Sharon Sharry, Director of the Jones Library System
Ginny Hamilton, Campaign Manager for The Jones Library Capital Campaign

Date: September 27, 2022

**Re: Support for the Jones Library's Application to the National Endowment for
the Humanities Infrastructure and Capacity Building Challenge Grant**

As Executive Directors of the Amherst Area Chamber of Commerce and the Amherst Business Improvement District (BID), whose missions at their core, is to create, maintain and promote a vital, thriving business climate in the downtown and throughout the Amherst area, we write in shared support of the proposal made by the Jones Library to the National Endowment for the Humanities Infrastructure and Capacity Building Challenge Grant Program.

As a Chamber and a BID, we recognize both the enormous, daily economic, *and* socio-economic contributions of our Library. The Jones serves as a great equalizer providing excellent services, diverse collections, free and equal access to information, and engaging educational events. On behalf of the Amherst Area Chamber of Commerce, Amherst Business Improvement District, the jointly managed Visitors Information Center, and the Downtown Amherst Foundation - a newly created arts and culture driver, we stand firm in our belief that investing in the Jones, an institution and staple in Downtown Amherst, is a form of economic and community development. Together, with the Amherst BID at the lead, we have been leveraging a 'Destination Amherst' map with the fully reconstructed Jones Library sitting squarely at the heart of that plan. The reimagined Jones Library is an integral piece of what's next for our Amherst Area and our continued business, cultural and community recovery.

The Jones Library has a direct economic impact on the businesses of Downtown Amherst for which we advocate. It serves nearly 230,000 unique visitors each year. If each of those visitors spent \$5 in town – whether on parking or a coffee or soup – that is a \$1.15 million annual reinvestment in our community. This is often referred to as 'halo spending' by economic experts, stopping in one establishment as a part of a longer list of errands and spending at establishments in proximity to it. Again, with a vibrant library facility flourishing with activity, there is a direct positive effect in spending at our small businesses.

A strong library, including the creation of a Humanities Center within the remodeled facility, adds value to prospective homebuyers and renters. They perceive library access as part of an enhanced quality of life. Ultimately, with an expansion and renovation, increases in the use of Library resources are highly likely and will contribute greatly to learning, cultural literacy, business productivity, personal and professional development, and individual livelihood.

The Jones library is also an intellectual hub and beacon for our region, and its physical plant should reflect that. Host to the Five Colleges (Amherst, Hampshire, Mt. Holyoke, and Smith Colleges and the University of Massachusetts Amherst), the Amherst area is an academically and culturally rich environment. Amherst was home to two titans of American poetry – Emily Dickinson and Robert Frost. Nationally and internationally acclaimed museums such as The Eric Carle Museum of Picture Book Art and the Yiddish Book Center, punctuate our landscape. Just down the road from the Jones, sits UMass Amherst, a top research institution making advancements in research including the first images of the Black Hole, the rover landing on Mars, and development of the COVID-19 vaccine. Our Downtown Jones Library serves as the central hub of an intricate web of scholarly organizations. As a Chamber & BID, demand a library building accessible to ALL that reflects both the values and caliber of our partner institutions of advancements in education, research, and programming.

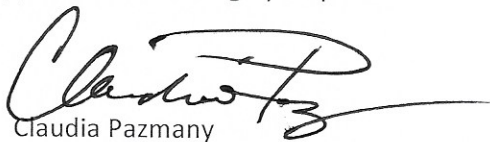
Dollars aside, the Jones Library serves as a form of social infrastructure, as defined by Eric Klingenberg's "Places for the People," helping fight inequality, polarization, and the decline in civic life. The space, when renovated, will serve as a gathering place, a catalyst for community building and social cohesion and will generate foot traffic for our main commercial district. The newly expanded library would have space to host meetings of all varieties – community conversations, educational and cultural programming, and fundraisers and events for our strong network of non-profits, driving more community members and visitors to what we refer to as "Destination Amherst."

Currently, the built environment of the Jones Library does not meet its mission. It serves our community *despite* its facility.

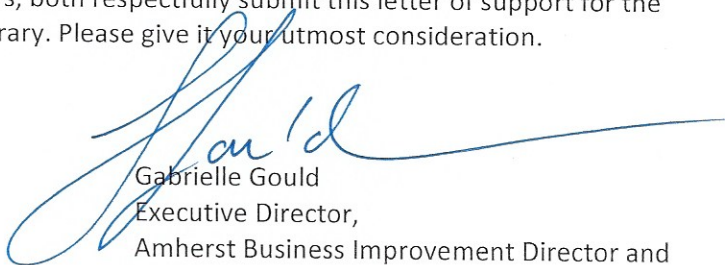
We ask you to join the voters of the Town of Amherst, Amherst Town Council, Massachusetts Board of Library Commissioners (MBLC), Congressman James McGovern, State Senator Jo Comerford, State Representative Mindy Domb, and dozens of local organizations in support of the capital investments and transformative plans for the renovation of the Jones Library.

We look forward with jubilant anticipation to the next chapter of this anchor to our community and local economy and hope that National Endowment for the Humanities will be a part of its metamorphosis.

Together, the Amherst Area Chamber of Commerce and the Amherst Business Improvement District with the full support of our respective Board of Directors, both respectfully submit this letter of support for the grant application of our highly respected Jones Library. Please give it your utmost consideration.



Claudia Pazmany
Executive Director,
Amherst Area Chamber of Commerce



Gabrielle Gould
Executive Director,
Amherst Business Improvement Director and
Downtown Amherst Foundation

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AMHERST AREA CHAMBER OF COMMERCE

The mission of the Amherst Area Chamber of Commerce is to create, maintain and promote a vital, thriving business climate throughout the Amherst area and to initiate and support the civic, educational, recreational and economic wellbeing of the Amherst Area.

amherstarea.com

AMHERST BUSINESS IMPROVEMENT DISTRICT

In 2014, the Amherst BID was formed as a way for property owners to pool their resources to fund and coordinate improvements and supplemental services in commercial areas. The ultimate goal was to promote business and cultural activity and create a thriving, accommodating destination for visitors and the local and regional communities.

The BID is controlled and financed by the district's property owners. A board of directors representing property owners, retailers, residents, businesses and town and academic institutions provide guidance to the BID team hired to manage and implement visions and plans.

Beautification and seasonal decoration of the town, special projects, marketing and events, and outreach and liaison work with the town and businesses as well as academic institutions and cultural partners are all important aspects of the overall focus.

We serve as the voice and advocate for the district and promote Amherst Downtown as a highly desirable place to work, live, experience and explore.

amherstdowntown.com

DOWNTOWN AMHERST FOUNDATION

The Downtown Amherst Foundation, Inc. (DAF) is a newly formed Foundation whose purpose is to build and create culture, beauty, and programming in Downtown Amherst that ensures a thriving, beautiful and diverse cultural college community. In our first calendar year as a Foundation, we intend to secure funds through a myriad of fundraising initiatives to design, build, program, and maintain an outdoor performance space in our historic downtown. Once this capital project is complete, we will be raising funds for public art initiatives, continued programming, and collaborations with other local cultural programs to create new programming for our downtown community.

downtownamherstfoundation.org

Jones Library

43 Amity Street
Amherst, MA 01002



CONSULTANTS:

**Finegold
Alexander
Architects**

77 North Washington St
Boston, MA 02114
T 617.227.9272
F 617.227.5582
www.fainc.com

Structural Engineer

RSE Associates, Inc.
63 Pleasant Street, Suite 200
Watertown, MA 02472
(617) 926-9300
www.rseassociates.com

MEP FP Engineer

BLW Engineers, Inc.
311 Great Road
Littleton, MA 01460
(978) 486-4301
www.blwengineers.com

Landscape Architect/Civil Engineer

Berkshire Design Group
4 Allen Place
Northampton, MA 01060
(413) 582-7000
www.berkshiredesign.com

Interior Design

Stefura Associates, Inc.
77 N. Washington Street
Boston, MA 02114
(617) 723-5164
www.stefura.com

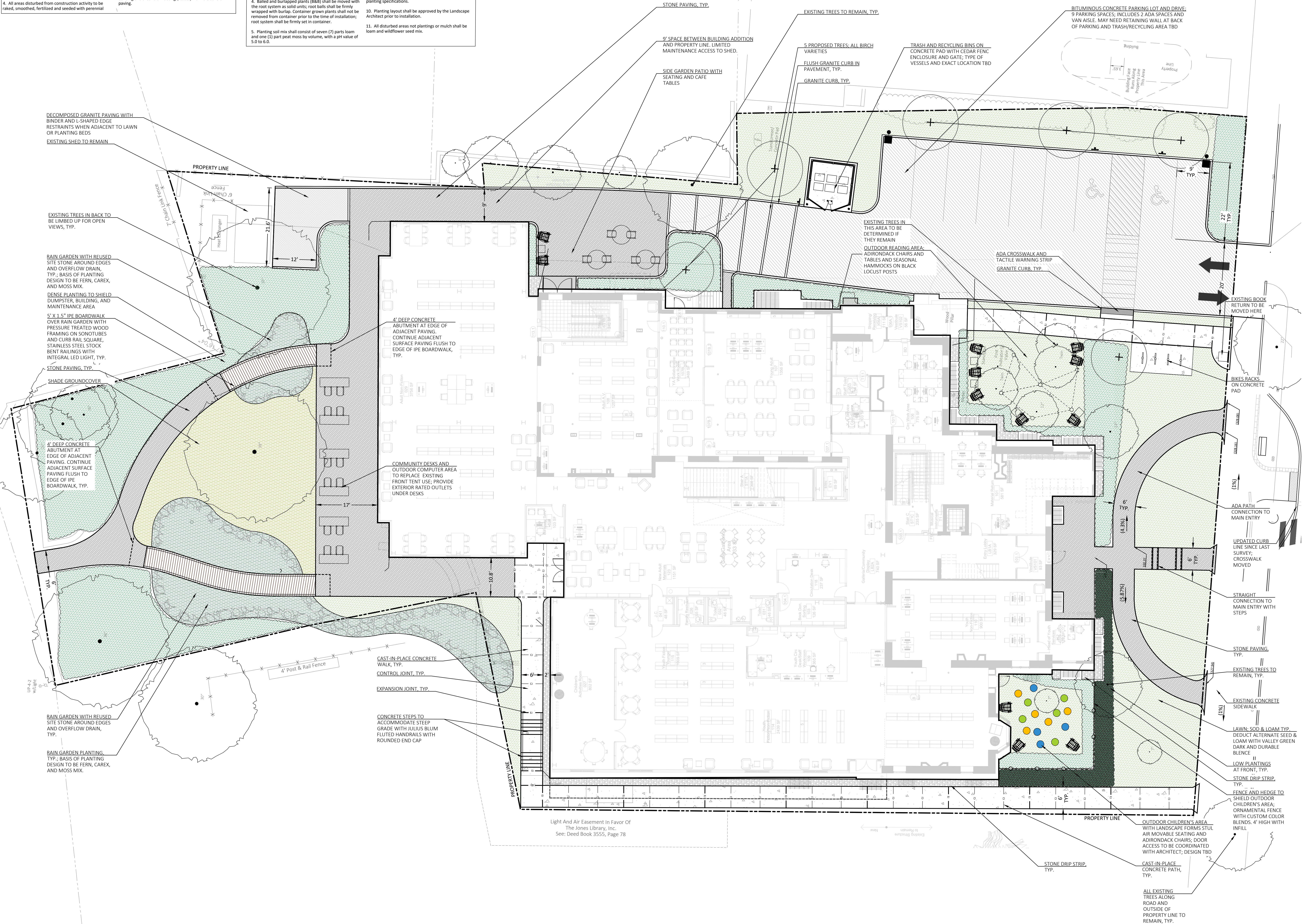
Project No.P0269.00
July 1, 2022
100% Schematic Design

LAYOUT NOTES

- Do not scale drawings for quantity take-offs or construction. Use written dimensions only. If dimensions are incomplete, contact The Berkshire Design Group, Inc. for clarification.
- All lines or points are perpendicular or parallel to lines from which they are measured unless otherwise noted.
- The Contractor shall verify all layout, dimensions, grades, and inverts prior to construction, report any and all discrepancies to the Landscape Architect. All discrepancies shall be resolved in writing prior to beginning work.
- All areas disturbed from construction activity to be raked, smoothed, fertilized and seeded with perennial turfgrasses unless otherwise noted.
- All new walks and surfaces to meet existing walks and surfaces with smooth, continuous line and grade.
- The Contractor shall not install concrete during adverse weather conditions (rain, sleet, etc.) unless otherwise directed by the Landscape Architect.
- Provide Expansion Joints and Control Joints at regular intervals for all Concrete Paving, and in between all concrete paving and existing walls, structures, and materials. Provide isolation joints at the face of each building and around all footings, bases, manhole covers in paving.

PLANTING NOTES

- All nursery stock shall comply with the latest standards of the American Nursery & Landscape Association with regard to grading and quality.
- All plants shall conform to the measurements specified, except that plants larger than those specified may be used if approved by the Landscape Architect.
- All plants shall be nursery grown in accordance with good horticultural practices and shall be grown under climatic conditions similar to those in the project locality for at least two years.
- Balled and burlapped plants (B&B) shall be moved with the root system as solid units; root balls shall be firmly wrapped with burlap. Container grown plants shall not be removed from container prior to the time of installation; root system shall be firmly set in container.
- Planting soil mix shall consist of seven (7) parts loam and one (1) part peat moss by volume, with a pH value of 5.0 to 6.0.
- All trees and shrubs to receive two (2) fertilizer packets as shown in details.
- Planting beds to receive 4" depth of bark mulch.
- All plant material shall be guaranteed for one full growing season (one year) after installation.
- Any plant material which dies, turns brown or unexpectedly defoliates prior to acceptance of work shall be promptly removed from the site and replaced with material of the same species, quality, size and meeting all planting specifications.
- Planting layout shall be approved by the Landscape Architect prior to installation.
- All disturbed areas not plantings or mulch shall be loam and wildflower seed mix.



Finegold Alexander Architects

PROJECT TEAM:

OWNER:
Jones Library

Structural Engineer
RSE Associates, Inc.
63 Pleasant Street, Suite 200
Watertown, MA 02472
(617) 926-9300
www.rseassociates.com

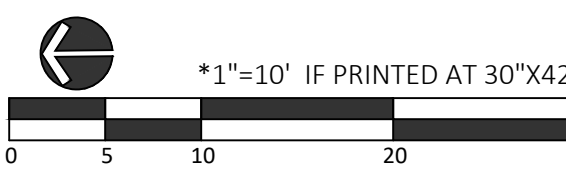
MEP FP Engineer
BLW Engineers, Inc.
311 Great Road
Littleton, MA 01460
(978) 486-4301
www.blwengineers.com

Landscape Architect/Civil Engineer
Berkshire Design Group
4 Allen Place
Northampton, MA 01060
(413) 582-7000
www.berkshiredesign.com

Interior Design
Stefura Associates, Inc.
77 N. Washington Street
Boston, MA 02114
(617) 723-5164
www.stefura.com

KEY PLAN:

SEAL:



PROJECT INFORMATION:
Jones Library

43 Amity Street
Amherst, MA 01002

PROJECT ISSUE DATE:

PROJECT STATUS:

SHEET NAME:

LAYOUT, MATERIALS, AND
PLANTING PLAN

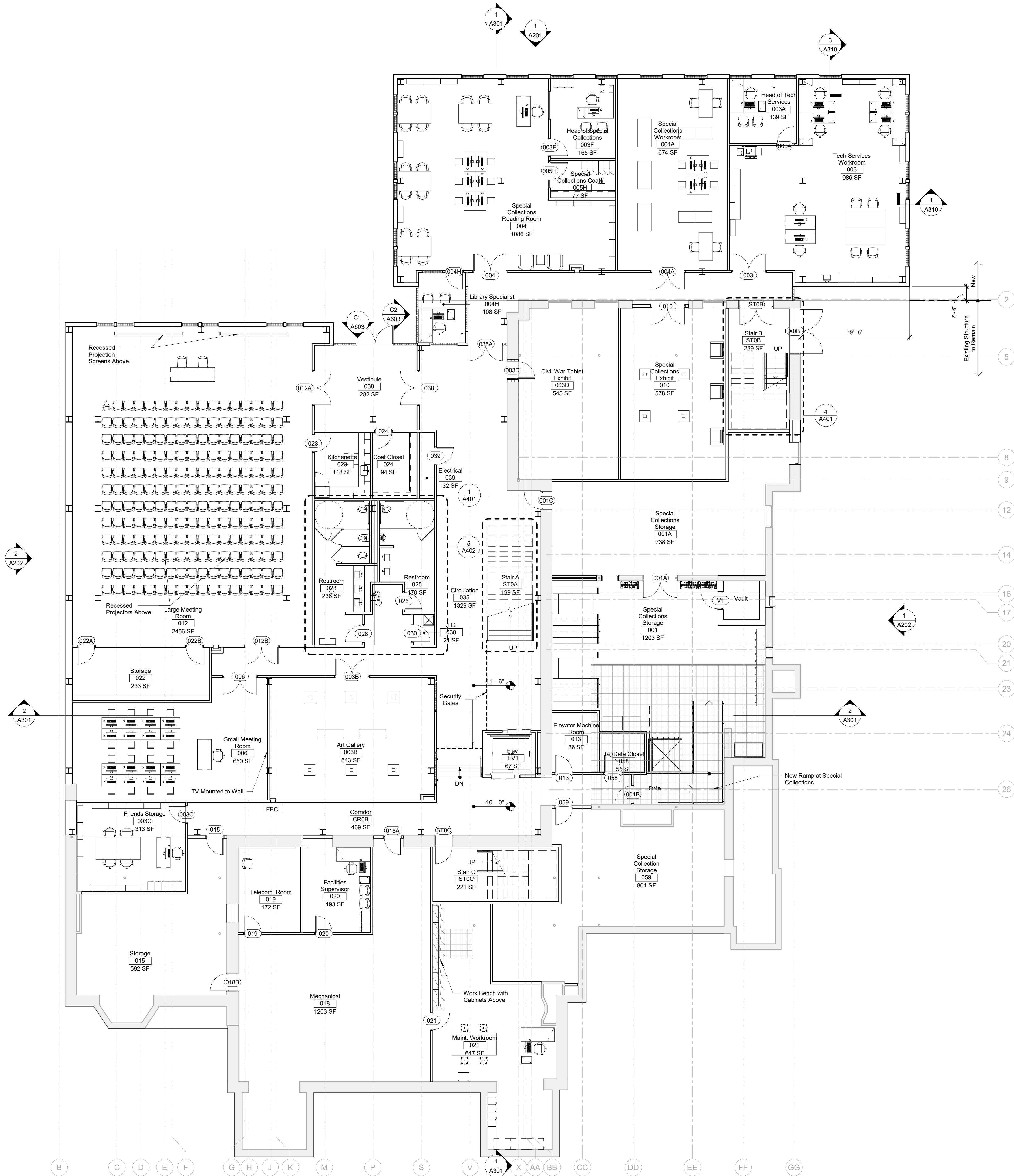
DRAWING HISTORY:

NO. DATE DESCRIPTION
6/24/2022 DRAFT SD PLANS

SHEET #:

LC-111

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7/1/2022 12:55:23 PM



1 Ground Level Plan
1/8" = 1'-0"

General Notes

- 1 Assume 25% repointing of existing masonry walls. Clean 100% of total existing masonry wall area.
- 2 Clean all existing interior wood trim at all locations.
- 3 New concrete slab on grade as indicated on plans.
- 4 Replace damaged or missing wood trim, paneling and ornaments. Assume 25% replacement of each size and profile. Match existing wood species and stain to match existing wood to remain.
- 5 Verify all existing dimensions in field.
- 6 Furniture N.I.C.
- 7 See sheet A601 for partition types.
- 8 Existing stair to remain as noted on plans; Protect during demolition and construction.
- 9 Provide new wood sash and insulated glass at all existing windows.
- 10 Existing/Original wall to be exposed; Assume 100% Cleaning and 25% repointing.

Graphic Key

- Existing Wall to Remain
- New Wall
- Infill Existing Openings - See Struct. Narrative - New Slab to be Flush with Existing Slab.
- New Slate Shingle Roofing to Match Existing Roofing; Provide New Ice and Water Shield, Copper Flashing, Snow Guards, Gutters, and Downspouts

Finegold Alexander Architects

PROJECT TEAM:

OWNER:
Jones Library

Structural Engineer:
RSE Associates, Inc.
63 Pleasant Street, Suite 200
Watertown, MA 02472
(617) 926-9300
www.rseassociates.com

MEP/FP Engineer:
BLW Engineers, Inc.
311 Great Road
Littleton, MA 01460
(978) 486-4301
www.blwengineers.com

Landscape Architect/Civil Engineer:
Berkshire Design Group
4 Allen Place
Northampton, MA 01060
(413) 562-7000
www.berkshiredesign.com

Interior Design:
Stefura Associates, Inc.
77 N. Washington Street
Boston, MA 02114
(617) 723-5164
www.stefura.com

KEY PLAN:

SEAL:

PRELIMINARY
NOT FOR
CONSTRUCTION

PROJECT INFORMATION:

Jones Library

43 Amity Street
Amherst, MA 01002
PROJECT # P0269 00
PROJECT ISSUE DATE: July 1, 2022
PROJECT STATUS: 100% Schematic Design

SHEET NAME:

Floor Plan - Ground Level

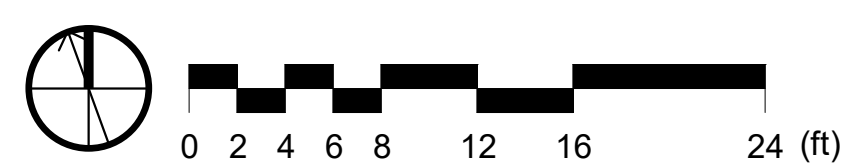
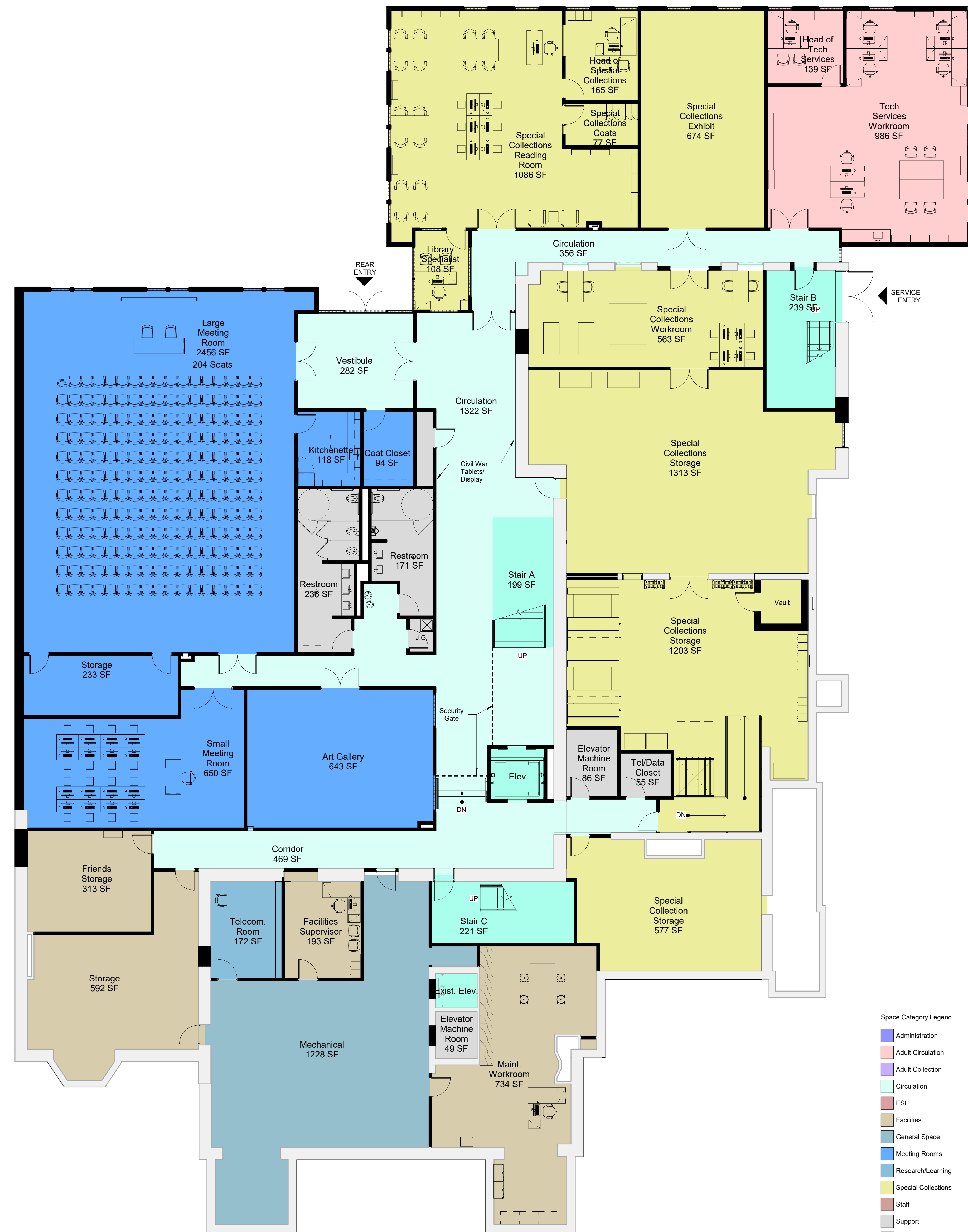
DRAWING HISTORY:

NO.

DATE DESCRIPTION

SHEET #:

A101





ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	Total Slack	Actual Finish	Predecessors	Notes	21				Half 2, 2021					Half 1, 2022						
												M	A	M	J	J	A	S	O	N	D	J	F	M	A		
1			Town Council Approve Project (exact date unknown)	0 days	Tue 4/27/21	Tue 4/27/21		1353 days	NA																		
2			Town Council Authorize MBLC Contract (exact date	0 days	Tue 4/27/21	Tue 4/27/21		1353 days	NA																		
3			Town Enters into Contract with MBLC	18 days	Wed 4/28/21	Fri 5/21/21		0 days	Fri 5/21/21																		
4			Retain OPM	3 days	Wed 1/5/22	Fri 1/7/22		0 days	Fri 1/7/22																		
5			Retain Owner Provided Consultants	135 days	Thu 2/24/22	Wed 8/31/22		0 days	Wed 8/31/22																		
6			Amherst Jones Library Design and Construction	919 days	Tue 4/26/22	Fri 10/31/25		174 days	NA																		
7			Schematic Design	98 days	Tue 4/26/22	Thu 9/8/22		995 days	NA																		
8			LBC Meeting	0 days	Tue 4/26/22	Tue 4/26/22		1093 days	NA																		
9			Design Subcommittee Meeting	0 days	Fri 4/29/22	Fri 4/29/22		1090 days	NA																		
10			Open House Event	0 days	Sun 5/1/22	Sun 5/1/22		1090 days	NA																		
11			Restart SD Phase	0 days	Mon 5/2/22	Mon 5/2/22		10 days	NA																		
12			Design Work - 8 wks	30 days	Mon 5/23/22	Fri 7/1/22	11FS+5 days	0 days	NA	11FS+5 days																	
13			MBLC Meeting SD Phase	11 days	Thu 7/28/22	Mon 8/29/22	12FS+30 days	1003 days	NA	12FS+30 days																	
14			SD Cost Estimates	23 days	Mon 7/4/22	Wed 8/3/22	12	0 days	Wed 8/3/22	12																	
15			SD Design Review	19 days	Mon 7/4/22	Thu 7/28/22	12	0 days	Thu 7/28/22	12																	
16			MBLC Meeting SD Phase	0 days	Thu 7/28/22	Thu 7/28/22	15	0 days	Thu 7/28/22	15																	
17			SD CE Reconciliation & VE	21 days	Mon 8/1/22	Mon 8/29/22	14	0 days	Mon 8/29/22	14																	
18			MBLC Submission Final SD Set	0 days	Mon 8/29/22	Mon 8/29/22	17	1003 days	NA	17																	
19			Present SD drawings to M	0 days	Mon 7/25/22	Mon 7/25/22	17	1029 days	NA	17																	
20			Complete SD	24 days	Mon 8/8/22	Thu 9/8/22	17	0 days	Thu 9/8/22	17	LBC approved VE list on 9/8/22																
21			Design Development	150 days	Mon 10/3/22	Fri 4/28/23		0 days	NA																		
22			Town authorize start of DD phase	0 days	Mon 10/3/22	Mon 10/3/22	20	168 days	NA	20																	

Project: Schedule_SD-Closeout_
Date: Wed 9/28/22

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline












Critical

Critical Split

Progress

Manual Progress



ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	Total Slack	Actual Finish	Predecessors	Notes	21		Half 2, 2021					Half 1, 2022																																																																																																																																																																																																																																																																																																																																																									
												M	A	M	J	J	A	S	O	N	D	J	F	M	A																																																																																																																																																																																																																																																																																																																																																			
23			Incorporate library staff and MBLC layout	40 days	Mon 10/3/22	Fri 11/25/22	22	168 days	NA	22																																																																																																																																																																																																																																																																																																																																																																		

Project: Schedule_SD-Closeout_
Date: Wed 9/28/22

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline
























Critical

Critical Split

Progress

Manual Progress



ID	 Task Mode	Task Name	Duration	Start	Finish	Predecessors	Total Slack	Actual Finish	Predecessors	Notes	21	M	A	M	J	J	A	S	O	N	D	J	F	M	A
43		MBLC Submission 75% CD Set (Drwgs)	1 day	Mon 9/11/23	Mon 9/11/23	42	733 days	NA	42																
44		Review, accept, and incorporate VE into set	20 days	Mon 9/11/23	Fri 10/6/23	42	714 days	NA	42																
45		Prepare 100% CD Set	25 days	Mon 8/14/23	Fri 9/15/23	38	168 days	NA	38																
46		MBLC Submission Final CD Set (Drwgs & Specs)	5 days	Mon 9/18/23	Fri 9/22/23	45	168 days	NA	45																
47		MBLC Review and Approval 100% CDs	10 days	Mon 9/25/23	Fri 10/6/23	46	168 days	NA	46																
48		Complete CD, present to LBC	10 days	Mon 10/9/23	Fri 10/20/23	47	168 days	NA	47																
49		Bid Phase	71 days	Mon 10/23/23	Mon 1/29/24		168 days	NA																	
50		Town authorize 100% CD set for bids	1 day	Mon 10/23/23	Mon 10/23/23	48	168 days	NA	48																
51		Advertise (Central Register)	15 days	Tue 10/24/23	Mon 11/13/23	50	168 days	NA	50																
52		Distribute Bid Documents	0 days	Mon 11/13/23	Mon 11/13/23	51	168 days	NA	51																
53		Filed Sub Bids Due	15 days	Tue 11/14/23	Mon 12/4/23	52	168 days	NA	52																
54		General Bids Due	20 days	Tue 12/5/23	Mon 1/1/24	53	168 days	NA	53																
55		Project Funding Required	15 days	Tue 1/2/24	Mon 1/22/24	54	638 days	NA	54																
56		Award Contract	20 days	Tue 1/2/24	Mon 1/29/24	54	168 days	NA	54																
57		Notice to Proceed	0 days	Mon 1/29/24	Mon 1/29/24	56,103	168 days	NA	56,103																
58		Building Construction Phase [18mo]	395 days	Tue 1/30/24	Mon 8/4/25		168 days	NA																	
59		Building Permit	5 days	Tue 1/30/24	Mon 2/5/24	57	623 days	NA	57																
60		GC Mobilize	5 days	Tue 1/30/24	Mon 2/5/24	57	168 days	NA	57																
61		Start Construction	0 days	Mon 2/5/24	Mon 2/5/24	60	168 days	NA	60																
62		MBLC Meeting Groundbreaking	0 days	Mon 2/5/24	Mon 2/5/24	61	628 days	NA	61																
63		Construction - Start to 50	195 days	Tue 2/6/24	Mon 11/4/24	61	168 days	NA	61																
64		DCAMM 50% Evaluations	0 days	Mon 11/4/24	Mon 11/4/24	63	168 days	NA	63																

Project: Schedule_SD-Closeout_
Date: Wed 9/28/22

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Critical

Critical Split

Progress

Manual Progress



ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	Total Slack	Actual Finish	Predecessors	Notes	2021				Half 2, 2021					Half 1, 2022																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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65			Construction - 50% to 75%	98 days	Tue 11/5/24	Thu 3/20/25	64	168 days	NA	64																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									

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External Milestone

Deadline






Critical

Critical Split

Progress

Manual Progress



ID	 	Task Mode 	Task Name	Duration	Start	Finish	Predecessors	Total Slack	Actual Finish	Predecessors	Notes	21		Half 2, 2021					Half 1, 2022																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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85			MBLC Submission Final Report including Record	20 days	Mon 10/6/25	Fri 10/31/25	82	168 days	NA	82																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																

Project: Schedule_SD-Closeout_
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Finish-only

External Tasks

External Milestone

Deadline

Critical

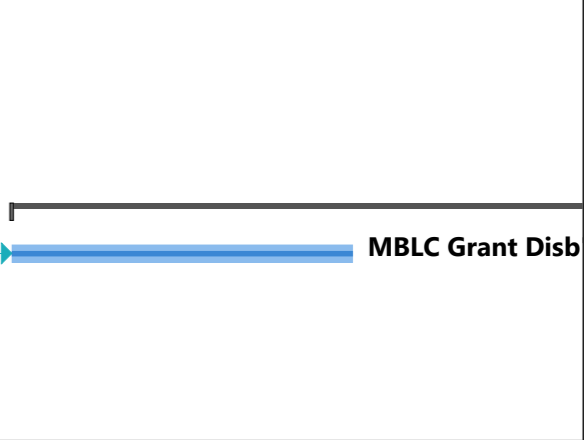
Critical Split

Progress

Manual Progress



ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	Total Slack	Actual Finish	Predecessors	Notes	2021				Half 2, 2021					Half 1, 2022				
												M	A	M	J	J	A	S	O	N	D	J	F	M	A
104			Temporary Location In Service	436 days	Fri 1/12/24	Mon 9/15/25		208 days	NA																
105			First day open at temporary location	0 days	Fri 1/12/24	Fri 1/12/24	103	644 days	NA	103															
106			Last day of operations at temporary location	15 days	Tue 8/26/25	Mon 9/15/25	72	208 days	NA	72															
107			MBLC Grant Disbursements	1345 days	Wed 5/5/21	Wed 7/1/26		1 day	NA																
108			MBLC Grant Disb'mt No. 1	155 days	Wed 5/5/21	Wed 12/8/21	3	0 days	Wed 12/8/21	3	After contract with state is signed														
109			MBLC Grant Disb'mt No. 2	0 days	Mon 2/12/24	Mon 2/12/24	59FS+5 days	623 days	NA	59FS+5 days	After MBLC approves CDs -> per 8/31/														
110			MBLC Grant Disb'mt No. 3	0 days	Mon 7/1/24	Mon 7/1/24	59FS+5 days	524 days	NA	59FS+5 days	After Building Permit issued														
111			MBLC Grant Disb'mt No. 4	0 days	Thu 10/23/25	Thu 10/23/25	77FS+5 days	180 days	NA	77FS+5 days	After library opens to the public														
112			MBLC Grant Disb'mt No. 5	0 days	Wed 7/1/26	Wed 7/1/26	85FS+5 days	0 days	NA	85FS+5 days	In the fiscal year after CoO and open to														



Project: Schedule_SD-Closeout_
Date: Wed 9/28/22

Task

Split

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Attachment 8: Site conditions for the Amherst MA, Jones Library Humanities Center

A. Site Conditions

1. Does your organization own the property? If not, identify who owns the property and the arrangement by which you have use of the site.

Yes

2. Identify the size of the Project site, in terms of measured acreage or square units (i.e., 1.5 acres, 0.8 sq. km., etc.).

1.16 Acres / 50683.47 Sq. Feet

3. Describe existing buildings and ancillary facilities (such as storage buildings, parking lots, etc.) on the Project site (For each building and ancillary facility identify the age of construction, stories, height, total sq. feet or units).

- a. Original Library constructed in 1928 with 1993 addition; 4 stories; 42 ft. high; 48,000 sq.ft.
- b. Shed constructed in 1993; 1 story; 7 ft. high; 2,500 sq. ft.
- c. Existing driveway constructed in 1993; 67,000 sq. ft.

4. Provide a succinct description of the work to be supported with Project funds (NEH and required matching funds).

The NEH challenge grant and matching funds will support the creation of the Jones Library Humanities Center. This ground floor, fully accessible space will encompass the Special Collections Archives, Reading Room, and Exhibit Room, along with the Civil War Tablets Exhibit Room, Burnett Art Gallery, the Woodbury Room (large conference room), a new mid-size meeting room, workspace for Special Collections staff, and new gender-neutral restrooms.

The Humanities Center is one component of a larger construction project to renovate and expand the Jones Library. The original building, a four-story Colonial Revival building, was constructed in the late 1920's and is approximately 28,000 SF. An addition was completed in 1993 adding approximately 20,000 SF for a total square footage of 48,000 SF. The Jones Library Building Project will involve renovation of the original structure, demolition of the 1990's addition and a proposed three-story addition totaling 63,000 SF. The Humanities Center will encompass the ground floor, including portions of the original structure and of the addition, totaling 32% of the finished building, or just over 20,000 SF.

5. What is the current zoning and land use surrounding site (include the code and brief description).

This Project is located within BG (General Business) Zoning District as shown on the Amherst Zoning Maps online 01.25.2021

[<https://gis.amherstma.gov/public/Viewer.aspx#:~:text=https%3A/gis.amherstma.gov/public/Viewer.aspx%3Fstate%3D352588872657>] The parcel is within the Design Review Overlay District and the Municipal Parking District. *Libraries are allowed as of right in all zoning*

districts through Site Plan Review via the Planning Board. However, since the adjacent parcel is zoned R-G (General Residential), the Library parcel will be required to double its side setback. As applied to the Jones Library Building Project this means that the existing Library may be designated as non-conforming. Nonconforming Projects must either submit a request for a Special Permit and/or a Variance request through the Zoning Board of Appeals.

6. Will the Project alter current land use? If so, what is the proposed zoning?

No

7. If the Project involves the purchase, construction, or lease of new facilities (including temporary facilities and trailers), will it: substantially increase the capacity of an existing facility or be significantly greater in scope than other development taking place in the area?

Unknown; temporary locations have not yet been identified.

8. Is physical work on the Project already underway? If so, what work has occurred?

No

B. Historic Preservation Information

1. In accordance with the National Historic Preservation Act (NHPA), does the property possess historic significance, and/or is it listed or eligible for listing in the National Register of Historic Places or is a National Landmark?

Yes

2. Does the Project involve structures over 50 years old?

Yes

3. Will the Project occur at, in, or near properties listed on or eligible for listing on the National Register of Historic Places?

Yes

4. Is the Project located within or adjacent to any known federal, state, or local historic districts?

Yes

5. Will the Project substantially change interior or exterior elements of a building?

Yes

6. Will the Project involve ground disturbance, either temporary or permanent, of the surrounding property?

Yes

7. Will the Project potentially encroach upon, change views to, or change noise levels around any historical, architectural, or archeological property, or properties with religious or significant context to Indian Tribes?

No

8. Are there any public concerns or controversy with respect to effects of the Project on historic resources?

The community wants to make sure the 1928 portion of the existing building is treated appropriately.

C. Environmental Conditions

1. Are there known environmental compliance requirements related to the real property (easements, existing site conditions)?

It appears that the existing stormwater management relies on municipal infrastructure on adjacent properties. In addition, an easement exists between the parcel and its abutter at 79 Amity Street. The Project will be reviewing these conditions and formalizing agreements as the Project moves forward.

2. Will the Project take place on a site where there is known or potential contamination of soil, surface water, or groundwater?

No

3. If the Project includes renovation of an existing building or ground disturbing activities, has a Phase I Environmental Site Assessment been prepared for the property?

Not yet.

4. Describe the current vegetation on site (e.g. grasses, shrub, heavily wooded, etc.).

Developed site with grassy areas, pavement and trees and shrubs.

5. Will the Project cause or increase soil erosion? Identify any streams/wetlands on site or adjacent to the site.

No

6. Are there wetlands or waters of the U.S. on or adjacent to the site? If yes, include an 8 1/2" x 11" excerpt of the National Wetland Inventory Map, state or local wetlands map, or site-specific wetlands map with this attachment.

No

7. Will the Project include discharge into, or the filling or dredging of wetlands?

No

8. Is the Project site located in either a 100-year or a 500-year floodplain (including new site features, such as new buildings, additions, fences, parking lots, signage, etc.), or will the Project adversely impact flood flows, discharge stormwater, increase base flood levels or potentially support development in a floodplain? Include an 8 1/2" x 11" excerpt of the Flood Insurance Rate Map image from the FEMA Flood Map Service Center with this attachment. Clearly mark the location of the facility and include the National Flood Insurance Program Panel Number.

No

9. Is the Project located in a state that borders the Atlantic Ocean, Pacific Ocean, Great Lakes, Chesapeake Bay, or Gulf of Mexico? If yes, is your Project located in the state's coastal zone?

- a. Yes.
- b. No.

10. Will the Project convert significant agricultural lands to non-agricultural uses or impact Prime 3 Farmland Soils or Soils of Statewide Importance?

No

11. Will the Project occurring near or likely to adversely affect a plant or animal species listed on the Federal or applicable State list of endangered or threatened species or a specific critical habitat of an endangered or threatened species?

No

12. Will the Project adversely affect nesting bald eagles or migratory birds?

No

13. Will the Project adversely affect a specifically designated Wildlife Refuge or Wilderness Area?

No

14. Will the Project adversely affect a wild, scenic, or recreational river area or create conditions inconsistent with the character of the river? (A consideration for activities that are in or near any wild and scenic waterway including construction of stream/river crossings, intake structures, outfalls, etc.).

No

15. Will the Project have significant adverse direct or indirect effects on park land, other public lands, or areas of recognized scenic or recreational value? (For example, how will the activity affect the view?)

No

D. Human environmental and controversy

1. Will the proposed Project displace or relocate any businesses, or residents, including low-income or minority populations?

No

2. Will the Project have disproportionately high and adverse effect on human health or environment, in particular minority or low-income populations within the vicinity of the Project?

No

3. Are there any public concerns or controversy with respect to the Project site, adjacent sites, or effects of the Project on low income or minority populations, Indian Tribes, or historic, cultural, or environmental resources?

No

4. Are there other known controversies with the proposed Project?

Some members of the community were concerned about the possibility of losing the existing garden. In response, much of the garden will be relocated and preserved through a partnership with an area environmental non-profit.

- a. We will be working with the local Historic Commission regarding the 1928 building and the extents of historic fabric that will remain in place.
- b. The community is concerned about the rising cost of the Building Project. In response, a very reasonable and robust capital campaign plan has been established.